



**Northwest San Pedro Neighborhood Council
August 29, 2009 Board Retreat Notes
Port O'Call Restaurant, San Pedro, 8:30am-2:30pm**

1. **Call to Order and Welcome:** President Dan Dixon called the meeting to order at 8:45pm. In attendance were George Thompson, Ray Patricio, Pete Burmeister, Diana Nave, Laureen Vivian, Paula Mazzarino, Mollie Abbatiello, Mary Hamlin, Meryl Moilov (arrived at 12noon), Barbara Schach, John Greenwood, Dan Dixon and David Arvonio. Pres. Dan introduced facilitator, Deanna Cherry. Deanna reviewed the Agenda which included:
 - a. **Introduce 4-Player Model**
 - b. **Meeting Rules and Responsibilities**
 - c. **What worked and could have been better in 2008-2009?**
 - d. **Establish overarching goals**
 - i. Issues Facing the Community
 - ii. Impact of Economic Downturn
 - iii. What we want to do?
 - iv. Where should our focus be?
 - v. Who should be involved?
 - e. **Set Priorities (DOT Voting)**
 - f. **Planning-Action Plan Tool**
 - g. **Break**
 - h. **Committees discuss priorities for 2009-2010 (Consider: Outreach, Gaps, PR)**
 - i. **Lunch**
 - j. **Share Plans-amend as Needed**
 - k. **Public Comment – Next Steps**

2. **What Board Members Like Best about Northwest San Pedro:**

When board members were asked what they like best about Northwest San Pedro, responses included the following:

 - a. Relatively safe community
 - b. Close to Port
 - c. Very diversified community with lots of history (Fisherman etc. we should keep our history alive)
Find ways to get the community more involved with preserving our history
 - d. Neutral, Cohesive Community
 - e. Close to Port (Whistles, trains, church bells)
 - f. Good Schools
 - g. Tight Knit Community
 - h. Love the people and the small town feel
 - i. Amazing Ethnic Mix (love neighbors)
 - j. Who you are and where you are from is not a priority
 - k. Geography (Hill, End of the World)
 - l. Strong Family Values
 - m. Progress on the Waterfront
 - n. Agency Police involved in community affairs
 - o. Succession/Overcrowding

3. **What Board Members Would like to address today:**

- a. Civic Engagement
- b. Focus
- c. Uniquely called to respond to.
- d. Resolve Conflicting Priorities
- e. Define Growth
- f. Learn more about Procedural Process (how to propose a motion during a meeting)
- g. What we can and cannot do as a neighborhood council member (in general)

4. **Four Player Model:**

Deanna described the Four Player Model which relates to the way board members (or members of a team in general) interact:

- a. **Move:** Sovereign (Inspire) Person with Vision, (Negative side is that they can sometimes become a Dictator) WITHOUT MOVERS THERE WOULD BE NO DIRECTION. (Speak your true voice and encourage others to do the same.)
- b. **Oppose:** Role is to provide correction (Warrior), coming from a place of respect. (Voice of Reason) WITHOUT OPPOSERS THERE WOULD BE NO CORRECTION (Challenge what's said. Question its Validity)
- c. **Follow:** The Lover (Supporter, Nurturer, help make the "Move" happen). When they are doing a good job they ask lots of questions to clarify the Move. Provide support. WITHOUT FOLLOWERS THERE WOULD BE NO COMPLETION. (Complete what's said, help others, clarify your thoughts, and support what's happening).
- d. **Bystand:** Rarely say anything but provide insight and sometimes come up with the breakthrough idea. WITHOUT BYSTANDERS THERE WOULD BE NO PERSPECTIVE (Actively notice what's going on and provide perspective on what's happening).
- e. **All positions equally important. Ultimate Goal is Cohesion and Balance.**

5. **Review:**

a. **Accomplishments as a neighborhood council.**

- i. \$682,000 for park
- ii. North Gaffey got completed
- iii. Training Facility Done (Dog-Pete's group)
- iv. Stop Sign in
- v. Influence on Target
- vi. Influence on Ponte Vista
- vii. Insight into port issues through comm..
- viii. Training Port Gorilla a bit
- ix. Committees Function when they meet (there is trust in the committee chairs)
- x. Part of preserving n. council budget
- xi. Officers ran meetings smoothly
- xii. Council attendance high
- xiii. Streets repaved
- xiv. Police station finished
- xv. Shelter misters
- xvi. Largely consensus in this group (Cohesive)

b. **Improvement needed on:**

- i. Meetings need less presentations and more planning (Dan)
- ii. Attendance could be better by the public
- iii. Means to shut people down when they are talking too long
- iv. One-sided committee motions
- v. Not enough information on motions we are voting on.
- vi. Especially when expenditures are \$500+

- vii. Need a better Budget Committee
- viii. Better philosophy on how others approach us for funding
- ix. No focus, conflicting priorities (ongoing problem that can't be solved but can be handled differently)
- x. Pro-Con not presented adequately (Written report, Oppose included final decision to be made by full body)
- xi. What's committee's role?
- xii. (Discussion on how committee brings forth a motion. What currently drives the status quo is a high level of trust in the committee chairs and a lack of time at meetings which makes it necessary to give the authority to the committees to research the issue).
- xiii. What is a committee model that works:
 1. Pros and Cons in Written Report
 2. Information in Advance
 3. Information Table
 4. Review Agenda in advance and ask for info.
 5. Consent Calendar
 6. Chair phone calls
 7. Reports in advance/Q & A time
 8. Committees too small
 9. Email not going to Ray.
 10. What if there's no other side?
 11. Correspondence not fully reported
 12. More representation at committee meetings of opposition.
 13. Committee Chairs get information out ahead of time.
 14. Meet with Kristina (Ray to get info)
 15. Last Minutes items (\$\$Request) a sore point.

6. **Solutions Needed for the following:**

- a. **Funding Policy Issues:** We need a more specific policy at how \$ is spent and notice needed (budget committee)
- b. **Committee Template?** Which could include Pros and Cons, Recommendations and Results. Using the new template, Committee Chairs would send an update to Kristina to give out to the entire board. (Template filled out for each motion, each expenditure) Committee Chairs meet with executive committee) Template emailed OR delivered to those without email.
- c. **What's an ideal meeting?**
 - i. Information in advance
 - ii. Minutes to members to read (send out five days after meeting)
 - iii. Welcoming/Fair Public Comment
 - iv. Issues Vetted reasonably
 - v. Presentation/Business Balance
 - vi. less Agenda surprises
 - vii. Learn something from present (make it a draw for the community)
 - viii. Issues are introduced and sent to committee
 - ix. Time structured around requests
 - x. Periodic reports from CAC
 - xi. Check in at beginning of meeting for possible agenda changes.
- d. **Issues (Scope) for 2009-2010:**
 - i. Safety of the Community
 1. Emergency Preparedness

- 2. Crime and Crime Prevention
- 3. Police Response
- 4. LPG Tanks (Amerigas)
- 5. Speeding
- 6. Relationships with LAPD
- ii. Environment
 - 1. Traffic
 - 2. Development
 - 3. Air Quality
 - 4. Port
 - 5. Less Crows
 - 6. More Doves and Song Birds
- iii. Beautification
 - 1. Less Graffiti
 - 2. Gibson Channel Greened
- iv. Development
 - 1. Ponte Vista (No development;)
 - 2. North Channel
 - 3. VOA (Volunteers of America) homeless vets
 - 4. JCC Homes
 - 5. Knoll Hill
 - 6. Angel's Gate
 - 7. Preserve Ft. MacArthur
 - 8. Averill Park (monitor development)
 - 9. Improve Highland Park
 - 10. Phase II of North Gaffey
 - 11. Police Pistol Range
 - 12. Ports O' Call new development
 - 13. Park Western Estates
- v. Quality of Life
 - 1. Gang Control
- vi. Port
 - 1. Cruise Ships
- vii. Infrastructure
 - 1. Weeds in middle of streets/cleanliness
 - 2. Western between 9th and 19th
 - 3. Channel Street Paved (Sidewalks)
 - 4. Utilities underground
 - 5. Park Western repaved
 - 6. Gaffey Street
- viii. Transportation
 - 1.
- ix. Programs/Youth Support
- x. Marketing San Pedro
 - 1. Tall Ships
 - 2. Film Festival
 - 3. Drama/theatre
- xi. Council Process Issues
 - 1. Community Civic Engagement
- xii. City Issues
 - 1. Sidewalk repair

2. General tree trimming
3. Roads

7. ISSUES BY COMMITTEES

a. Items handled by the Full Council

- i. Business Involvement
- ii. Newsletter
- iii. Input to Council from Business Involvement
- iv. NWSPNC Elections

b. Items handled in Committee

i. Port (Laureen)

1. Port O' Call Development
2. Cruise Ship Terminal
3. Knoll Hill
4. LPG Tanks (Amerigas) relocation
5. Southwest Marine Shipyard
6. Air Quality
7. Dialogue (with Port)/Monitor
8. EIR Monitor/Influence
9. Marine Institute

ii. Issues (John Mavar)

1. Infrastructure (roads, sidewalks, weeds, tree trimming, pave channel, underground utilities, traffic control)
2. Parks (monitor Averill and Peck parks)
3. Police Issues (Pistol range, emergency preparedness, speeding, crime prevention.
4. Housing Projects/Section 8/Group Homes

iii. Land Use (Diana)

1. Ponte Vista
2. VOA Homeless
3. Channel Street (New homes)
4. JCC Homes
5. Phase 2 North Gaffey
6. Park Western Estate Redevelopment
7. Community Plan Update
8. EIR process
9. LPG Tanks Amerigas
10. Traffic Policy/Studies

iv. Outreach (David)

1. Branding San Pedro
 - a. Interviews and focus groups
 - b. creative
2. Communicating Issues
 - a. Flyer
 - b. Website/email blast
3. Stimulating Community Activity (Marketing NWSPNC)
 - a. Website

- b. Banners
- c. Giveaways

v. **Youth/Education (Barbara)**

- 1. Graffiti
- 2. Gangs – Control and Decrease
- 3. Higher Education
- 4. Youth Leadership development
- 5. Youth Recreation Activities
- 6. Career Days – all levels K-12

vi. **Other**

- 1. Preserve Fort MacArthur/Angel's Fate
- 2. Historical Cultural Development
- 3. Crows (less)/Doves and Songbirds Back
- 4. Trolley Used
- 5. City Budget Impacts
- 6. NAWSPNC Elections
- 7. Community Civil Engagement
- 8. Replace Housing Project People
- 9. Harbor Highlands Park
- 10. Newsletter
- 11. Business Interests
- 12. Input to Council

8. **PRIORITIES:** Board members were asked to vote on the importance of issues (In order of highest votes)

- a. Infrastructure (Issues)
- b. Newsletter
- c. Youth Recreation Activities (Youth)
- d. Graffiti/Gangs (Youth)
- e. Air Quality (Port)
- f. Ponte Vista (Land Use)
- g. Branding San Pedro (Outreach)
- h. Stimulating Community Activity (Outreach)
- i. Parks (Averill & Peck) (Issues)
- j. Youth Leadership Development (Youth)
- k. Community Plan Update (Land Use)
- l. Dialogue Monitor EIR (Port)
- m. Police Issues (Issues)
- n. Community Civic Engagement
- o. Business Involvement
- p. Housing Projects/Section 8 (Issues)
- q. Ports O' Call (Port)
- r. Crows

9. **Action Plan Template** (Facilitator presented this graphic tool) Board members assisted in filling it out. The following information was placed into the graphic templates:
- a. **Youth**
 - i. **Team:** Youth Leaders, Police, Youth Coalition, Schools, Youth and Government, Target, Boys and Girls Club, Chamber Youth Program, Rec and Parks.
 - ii. **Action Plan:** Get more attendance at meetings, family activities, annual family picnic with music etc. survey youth, youth awareness, dance activities, develop youth leadership.
 - iii. **Goal:** Youth have places to go that are positive and fun.
 - iv. **Success Factors:** Meeting attendance; youth are at committee meetings, activities of council with youth.
 - v. **Challenges:** Kids get bored and break the law; not enough money; if team members don't get on board; city bureaucracy
 - b. **Port**
 - i. **Team:** Other NC's, Industry (retired environmentalists), ILWU, Refinery
 - ii. **Action Plan:**
 - iii. **Goal:** Continue to Tame the Gorilla! Improved air quality, an inviting water front, Port keeping the neighborhood at heart.
 - iv. **Success Factors:** Getting everyone in same room.
 - v. **Challenges:** Port Progress, Economic downturn, Mexican Port Development
 - c. **Land Use**
 - i. **Team:** Urban Planner, Business people, Landscaper. Weymouth corners, Western Avenue Task Force, Coro fellows, Exec. Corp.
 - ii. **Action Plan:** Stronger CRA link, Stronger city hall link, attend city-wide meeting, finding more people.
 - iii. **Goal:** Rational Development
 - iv. **Success Factors:** Diversity of opinion, working with developers, able to input developers, maintain citywide linkage, responsiveness, meeting with other NC groups.
 - v. **Challenges:** Don't have technical expertise; being torn down by opponents (they get paid); don't find right people to help.
 - d. **Outreach**
 - i. **Team:** Dave (Chair), Kristina, graphic designers, Chamber of Commerce, other NC's, computer people, homeowners groups.
 - ii. **Action Plan:** Identifying Liaisons, having a to-do for graphic designers, finding a meeting day and time.
 - iii. **Goal:** Information going out regularly; Increase info and involvement in San Pedro issues
 - iv. **Success Factors:** More people visit the website, increased attendance at events, increase number of people involved. Advanced notification
 - v. **Challenges:** Competing roles, not enough members,
 - e. **Issues**
 - i. **Team:** Police Dept. Council office, gang remediation, DOT, Homeowners groups, Business Reps.
 - ii. **Action Plan:** Problem Solving one committee; Broader issues in a second committee.
 - iii. **Goal:** Effective problem solving

- iv. **Success Factors:** Input, Direct communication with council office and various departments; using influence priorities. Monitor progress.
- v. **Challenges:** Dealing with city, choosing issues they can accomplish; money.

f. **Council (ADHOC Committees as needed)**

- i. **Team:** Dan, Pete, etc.
- ii. **Action Plan:**
- iii. **Goal:** To increase business involvement; to identify a newsletter format and function.
- iv. **Success Factor:** Define role of newsletter
- v. **Challenges:**

g. **Budget Committee will develop a policy and process that will allow the NWSPNC to make decisions about whether and how to find requests for financial support from community and government organizations.**

- i. **Team:** Dan, John G, Craig, Pete, George and Molly.

10. **NEXT STEPS**

- a. Chairs Meeting
- b. Membership Committee revised
- c. Orientation to Brown Act (motions) and scope of activity as a board member.
- d. Brief those who are not here.
- e. Finish action plans within committees.
- f. Work out ADHOC committees and meet.
- g. Budget Implications.
- h. Consent calendar

11. **PARKING LOT** (Items the Board might wish to discuss more specifically in the future):

- a. Get community involved in keeping history alive
- b. Increase quality of life
- c. Agency: More police involvement in community affairs
- d. Succession/Overcrowding
- e. Committee Role/Job
- f. San Pedro has 3 NC's. Should be able to agree – no mechanism
- g. Good planning/design
- h. One big town hall meeting involving all the NC's.
- i. Service hours for youth.

Notes submitted by Kristina Smith, NWSPNC Admin. Asst.