

Please note the overdraft fee incurred on January 7, 2016.

An explanation:

A check in the amount of \$154.44 was distributed to Lloyd Staffing on December 18, 2015.

Lloyd Staffing did not cash this check until January 7th, 2016.

On this same day (January 7, 2016), DONE opened a new checking account (-4909) for the NWSPNC, and closed the account (-5018) originally used when the check to Lloyd was issued in December.

For this reason, the account (-5018) incurred an overdraft fee of \$33.

Thus, you will notice a transfer of \$187.44 from new account (-4909) to previous account (-5018) on January 11, 2016.

The amount of \$187.44 accounts for the Lloyd Staffing check of \$154.44, plus the overdraft fee of \$33.

1. Consider motion to use leftover funds from Halloween Movie in the Park event (\$338.96) to pay for \$33 overdraft fee.
2. Consider motion to move remaining Halloween Movie in the Park funds (\$305.96) to line item titled, "Outreach Events," making a new total of \$1,593.96 available for use.