



Northwest San Pedro Neighborhood Council
 Monthly Board & Stakeholder Meeting Minutes
 Monday, February 9, 2015, 6:00 p.m.
 Peck Park Community Center, San Pedro

1. **Call to Order and Roll Call.** The meeting was called to order at 6:02 pm by President Ray Regalado. There was a quorum of 16 board members. See list below for board member attendance. Approximately 35 stakeholders in attendance.

Board Members	Roll Call/Attendance
Scott Allman	Present
Bob Bryant	Present
Pete Burmeister	Present
Rogelio Cuevas	Present
Dan Dixon	Present
Craig Goldfarb	Present
Cynthia Gonyea	Present
Carolyn Grayson	Present
Laurie Jacobs	Present
Diana Nave	Present
Raymond Regalado	Present
Barbara Schach	Excused
George Thompson	Present
Sarah Valdez	Present
Darlene Zavalney	Present
Yvette Thomas	Present
Joe Zaarour	Present

Reports from Public Officials and First Responders:

2. **LAPD:**
 - a. Officer Bravo introduced Kathryn Meek who is taking the place of Captain Woodyard. She is not assigned to Harbor Division yet but will be in the near future. She is currently head of the Traffic Division. She was born and raised in Los Angeles and has worked in South Bureau for 17 years. This is her first time working in the Harbor Area.
 - b. Officer Bravo reminded stakeholders to lock their cards remove all valuable from vehicles to deter property crimes. It was also suggested that homeowners trim any excess brush around their homes to avoid potential thieves from hiding. Property crime has decreased but violent crime (domestic violence) has increased. Officer Bravo responded to a few questions from board members.

3. **Council District 15 Report:** Ryan Ferguson provided highlights from his written report. The following items were highlighted:
 - a. **Capitol Drive pavement:** Poor work was done by contractor. The City has demanded that it be redone and the work should be finished by the end of March. Ryan was told that the contractor had a bad batch of asphalt.
 - b. **San Pedro Library:** The library will be closed from March 9 to April 17 due to repairs to the building.

- c. **427 N. Gaffey Street:** On January 23, 2015 the City Council considered a motion to purchase the property at 427 N. Gaffey Street (billboard property).
 - d. **Gaffey Street (Hey Rookie) Pool:** Ryan announced the groundbreaking ceremony scheduled for February 12, 12:30pm.
 - e. The full CD15 report is available on the nwspnc.org website: <http://nwsanpedro.org/council-district-15-reports/>
4. **Presentation:** Gene Seroka, Executive Director of the Port of Los Angeles gave a presentation on his overall plan for the Port which includes working closely with the neighborhood councils, Chambers of Commerce and community members to discuss opportunities. He is attempting to understand the changing landscape of the Port's business. A system that worked 10 years ago now has to be revamped. The port has to develop solutions to improve the supply chain. He is renewing efforts to improve air and water quality. He also commented on the Public Access Investment Plan which will exceed four millions dollars over ten years.
5. **Port Committee Motion:** The following resolution was brought forth by the Port Committee and seconded by Diana Nave:
- WHEREAS commencing in 2004, the Northwest San Pedro Neighborhood Council [NWSPNC] has commented on and supported the Port of Los Angeles (Port) waterfront redevelopment plans and projects, including the 2009 EIR for waterfront redevelopment; and*
- WHEREAS, in December 2014 the Port provided for community comment a draft policy for funding these waterfront redevelopment projects with the objective of providing budget certainty, and the NWSPNC commented on the proposed community funding policy at public meetings and via a resolution; and*
- WHEREAS, the Port provided an update on the renamed public access investment plan and near term project delivery plans to the leaders of the five harbor area Neighborhood Councils and three Chambers of Commerce on Tuesday February 3, 2015 that included a minimum commitment to build the seven projects referenced below with the intent to invest \$50 million in San Pedro and \$50 million in Wilmington in the first five years of the program towards delivery of these seven specific projects:*
- Wilmington Waterfront
 - o Catalina Freight Site Re-Purpose*
 - o Wilmington Waterfront Promenade (Avalon Blvd. Corridor Phase IA South*
 - o Harry Bridges & Fries Ave. Park, Street Improvements, and Landscaping (Avalon Blvd. Corridor Phase I North)*
 - o Wilmington Waterfront Pedestrian Bridge*
 - San Pedro Waterfront
 - o Sampson Way & 7th Street Intersection Improvements*
 - o Town Square at 6th Street*
 - o Ports O' Call Promenade*
- WHEREAS, the Port also indicated that it was eliminating any proposed deduction from capital funding for litigation or environmental expenses, and also agreed that it would maintain and operate any public access facilities it had built or would build in the future, addressing the costs for such O & M internally;*
- NOW THEREFORE, the NWSPNC supports the seven specific projects but reiterates its existing resolution adopted January 12, 2015 that the funding for these projects should be done without applying the limitations contained in the proposed Policy, and with the understanding that any grant funds for the projects will be additive and not applied to the \$50 million commitment in each community; and*
- FURTHER, THE NWSPNC requests that the Port include funding to expedite completion of these seven projects in its 2015/2016 budget, have specific project schedules developed, and include them as part of the Capital Improvement Program project list; and*
- FURTHER, THE NWSPNC thanks the Port for modifying its proposed policy by eliminating the deductions from capital funding for litigation and environmental expenses and also for addressing O&M matters internally rather than through its proposed policy; and*
- FURTHER, the NWSPNC commends the Port for continuing to work with the Los Angeles Waterfront Alliance, and reiterates its support for the process needed to reach an agreement with them; and*

FURTHER, the NWSPNC looks forward to working with the Port to discuss the framework funding program for waterfront development,, the related remaining O&M matters, and participating with the Port in a collaborative and transparent manner in this effort; and

FURTHER, the NWSPNC strongly commends the Port for working with the leaders of the Neighborhood Councils, the Chambers of Commerce and other community organizations in developing its community funding policy, and looks forward to continuing to work with the Port in that effort.

Motion passed with 15 yes votes (Allman, Bryant, Burmeister, Cuevas, Dixon, Zaarour, Gonyea, Grayson, Jacobs, Nave, Regalado, Thompson, Valdez, Zavalney, Thomas); 0 no votes; 1 abstention (Goldfarb).

6. **Presentation:** Phillips 66 Refinery Manager, Darin Fields, gave an overview on the recent Wilmington Flare issue. His power point presentation included an overview of a flaring incident:
 - a. Materials are put to a flare for 3 possible reasons (Continuous, Event Driven, Emergency Situation). Three recent flaring incidents occurred for the following reasons:
 - i. January 1 – Flare due to unexpected COGEN unit shutdown as a result of a generator issue. Steam production was not adequate to match steam load requirements. The FCC was shutdown to manage the steam load.
 - ii. January 12 - Flare due to start up of the FCC from the January 1 shutdown. This was an FCC Compressor issue.
 - iii. January 29. The COGEN unit shutdown unexpectedly due to a mechanical linkage issue. Steam production was not adequate to match steam load requirements.
 - b. On these dates, regulatory agencies were all notified. Air was monitored inside and outside of the refinery. Nothing detected.
 - c. 24-Hour Community Awareness Hotline (310) 834-5264 English; (310) 543-7431 Spanish.
7. **Public Comment on Non-Agenda Items:**
 - a. **Ron Conrow**, representative of Rancho LPG, let the board know that he will attend meetings as often as possible to be available to the board.
 - b. **Natalie Rivas and Daisy Garcia from POLA High School Bottle Free Club:** They talked about a proposed hydration station at their school which helps eliminate single use plastic bottles.
 - c. **Carter Calhoun** commended the neighborhood council for having the Port in attendance at the meeting. He spoke about the Toberman Neighborhood Center which has been in San Pedro for 77 years. They work with literacy, provide after school programs, and keep kids safe with Gang Intervention programs. He hopes that Toberman can be a community partner with the neighborhood council.
8. **Consent Calendar:** **Motion by Bob Bryant to approve the items A through C below by Consent, seconded by Darlene Zavalney and passed with 16 yes (Allman, Bryant, Burmeister, Cuevas, Dixon, Goldfarb, Gonyea, Grayson, Jacobs, Nave, Regalado, Schach, Thompson, Valdez, Zavalney and Zaarour); 0 no, 0 abstentions:**
 - a. Approval of January 12, 2015 Board and Stakeholder Meeting Minutes
 - b. Removal of Dan Dixon from Planning and Land Use Committee
 - c. **Change in Standing Rules (add words shown in red). Item #2a: Executive Committee Membership.** The Executive Committee shall consist of the President, Vice President, Secretary, Treasurer, Immediate Past President (**for a period of one year**) if still a member of the Board, and anyone else appointed by the president.
 - d. **Note:** *The item appointing Yvette Thomas to the Planning and Land Use Committee was removed from the consent calendar and not acted on as she was not yet ready to accept this appointment.*
9. **Approval of Bylaws Changes:** (Removed from Consent Calendar to conform to ByLaws Requirement). George Thompson gave an overview of the necessary changes brought forth by the

Bylaws Committee which required a 2/3 vote of the board. The following changes were presented for approval (words to be removed shown in ~~red with strike out~~ and words to be added shown in **red without strikeout**):

- a. **Article 5, Section 1: Composition, Paragraph 5:** Two (2) voting stakeholders who own or work at a licensed business ~~with a doing significant business address~~ within the boundaries of the NWSPNC, ~~or who reside within the boundaries of NWSPNC and own or work at a business that is a member of the San Pedro Chamber of Commerce.~~
- b. **Article 10, Section 4: Method of Verifying Stakeholder Status,** Candidate and Stakeholder Documentation List. Item C:
C. Business Seat. Business Owner: **Business tax registration certificate and a) either proof of business address within NWSPNC, b) certification that they conduct substantial business within the boundaries of NWSPNC, or c) evidence that they reside within the boundaries of NWSPNC and proof of their businesses' membership in the San Pedro Chamber of Commerce. and Business Tax Registration Certificate.** Employee: Employment records, W2 forms, wage payment stub with name and address of employer, worker ID, or letter from employer on business letterhead, ~~and/or proof of residency and businesses' membership in the San Pedro Chamber of Commerce.~~
- c. **Article 14, Compliance, Item Section 2, Training:** All Board members shall take training in the fundamentals of Neighborhood Councils, including, but not limited to, ethics **and fiscal** training provided by the City, within forty-five (45) days of being seated.
- d. **Attachment B: Governing Board Structure and Voting: Business Representative Seats, 3rd column:** Any stakeholder, other than a factual basis stakeholder, who is at least 16 years of age on the day of the s/election and who owns or works at a licensed business ~~with a doing substantial business address~~ within the boundaries of the NWSPNC, ~~or who resides within the boundaries of NWSPNC and owns or works at a business that is a member of the San Pedro Chamber of Commerce.~~

Changes approved with 11 yes votes (Allman, Dixon, Zaarour, Gonyea, Grayson, Jacobs, Nave, Regalado, Thompson, Valdez, Zavalney); 3 no votes (Bryant, Cuevas, Thomas); 1 abstention Goldfarb). Note: Burmeister left the meeting prior to the vote.

10. Committee Reports and Motions

- a. **Issues Committee – Report – Dan Dixon**
 - i. Motion to restore Neighborhood Council funding to \$50,000 per year and to reinstate three-year rollover period and that increased operational or personnel funding for Empower LA should come from general fund, not Neighborhood Council budgets. ***Be it resolved that Neighborhood Council annual budget allocations should be restored to \$50,000 per Council per year, along with reinstatement of a three-year budget rollover period. Further be it resolved that Neighborhood Councils should be involved in any and all changes to funding allocations, or operational procedures affecting neighborhood council responsibilities.*** Motion passed with 15 yes votes (Allman, Bryant, Cuevas, Dixon, Zaarour, Goldfarb, Gonyea, Grayson, Jacobs, Nave, Regalado, Thompson, Valdez, Zavalney and Thomas); 0 no, 0 abstentions:
 - ii. **Motion Re: Neighborhood Councils should be consulted about any traffic changes in Neighborhood Council area affecting traffic flow or reducing traffic lanes.** The following motion was brought forth by the Issues Committee but subsequently withdrawn and tabled by Dan Dixon, Chair of the Issues Committee. *Council File 14-0813-S3—As Neighborhood Councils are looked to for leadership and information concerning changes in the City's physical environment and operation, be it resolved that affected Neighborhood Councils be formally included in any review, discussion or recommendations with respect to ATSAAC signalization, "traffic calming", traffic lane reductions, or any other major change that may affect traffic flow within the City. Further be it resolved that such traffic changes should be shared with NC's through an "early warning"*

system similar to the tracking of development changes and reviews by the Planning Department, and publically disseminated to NC's. **Motion withdrawn by Dan Dixon.**

- iii. **Motion to carefully consider modifications to parkway rules allowing edible plants, including streamlined, low-cost, over-the-counter permits for parkway planting:** The following motion was brought forth by the Issues Committee:
*Council File 13-0478—A motion is under development to encourage the growth of edible plants in residential parkways. While the NWSPNC does not dispute the possible value of using parkways for such a purpose, **be it resolved** that because of the potential for unintended consequences and the difficulty of regulation, this modification be carefully considered before formally allowing such land use in parkways of residential areas.*
*Further **be it resolved** that any such ordinance should be developed as part of a larger assessment of the responsibilities of homeowners and the City in the development, maintenance and ownership status of parkways in general. **Scott Allman moved to table the motion until the March Meeting, seconded by Diana Nave. Motion to table passed with 14 yes votes (Allman, Bryant, Cuevas, Zaarour, Goldfarb, Gonyea, Grayson, Jacobs, Nave, Regalado, Thompson, Valdez, Zavalney and Thomas); 0 no, 1 abstentions (Dixon).***

- b. **Green Committee:** No additional report was provided. The Phillips 66 Refinery flaring issue was discussed earlier in the meeting.

- c. **Youth and Outreach Committee:**

- i. **Pathways to Employment update and board approval of itemized budget:** The following motion was brought forth for approval:

The NWSPNC moves that the \$1,500 dollars allocated in our 2014-2015 budget be spent as follows:

\$150 Print banner changes at Print 44

\$500 Pizza from Nick's Pizza

\$500 Additional food & drinks from Smart and Final

\$100 Coffee from Starbucks

\$250 Supplies from Office Depot

TOTAL = \$1,500

Motion by Bob Bryant, seconded by Darlene Zavalney to approve the budget as presented. Passed with 13 yes votes (Allman, Bryant, Cuevas, Dixon, Goldfarb, Gonyea, Grayson, Jacobs, Nave, Regalado, Thompson, Valdez, Zavalney); 0 no, 2 ineligible (Zaarour, Thomas).

- ii. **Approval of Neighborhood Purposes Grants:** Motion from Committee recommending approval of the following applications for Neighborhood Purpose grants subject to completion of the required documentation and **review by the Finance Committee:** .

- 1. *POLAHS Environmental Engineering Studies Community 4th Annual Green Festival \$1,000.*

- 2. *Green Vets LA Challenge Bear Program. \$1,000.*

- 3. *POLAHS Bottle Free Club Hydration Station #4 \$1,000.*

- 4. *Park Western Place Elementary School, Bully Bench \$1000.*

- 5. *YMCA Youth & Government Program \$500.*

- 6. *Top Sail Youth Program \$500*

Motion to amend by Craig Goldfarb to include "review by the Finance Committee" as shown above in boldface type. Motion to amend seconded by Diana Nave and approved with 13 yes votes (Allman, Bryant, Cuevas, Dixon, Goldfarb, Gonyea, Grayson, Jacobs, Nave, Regalado, Thompson, Valdez, Zavalney); 0 no, 2 ineligible (Zaarour, Thomas).

Motion as amended passed with 12 yes votes (Allman, Cuevas, Dixon, Goldfarb, Gonyea, Grayson, Jacobs, Nave, Regalado, Thompson, Valdez, Zavalney); 0 no, 2

ineligible (Zaarour, Thomas); 1 abstention (Bryant).

d. **Planning and Land Use Committee:**

- i. Diana Nave provided an update on the Gaffey Street Plan.
- ii. The next committee meeting is Wednesday February 18th. Items being considered for discussion are the Sign Ordinance, the CUP Request from a Vet Hospital at the location which was previously Blockbuster next to Rite Aid; and a developer looking at putting condos at Meyler and Miraflores right behind the animal shelter (the new community plan that has not yet been approved would not support it).
- iii. Other issues are the Western Avenue Conceptual Plan and the VOA Navy Housing at the formerly military housing site on the other side of Ponte Visa.

e. **Public Safety Committee:**

- i. Carolyn Grayson reported that planning meetings will be scheduled for an upcoming emergency event.
- ii. Carolyn also commented that follow up is needed on the motion from the December meeting related to the ordinance for storage of firearms.

f. **Budget and Finance – Sarah Valdez**

- i. **Approval of January Expenditure Report:** Motion by Scott Allman to approve the monthly expenditure report as presented, seconded by Bob Bryant and approved with 13 yes votes (Allman, Bryant, Cuevas, Dixon, Goldfarb, Gonyea, Grayson, Jacobs, Nave, Regalado, Thompson, Valdez, Zavalney); 0 no, 2 ineligible (Zaarour, Thomas).
- iv. **Approval of January Budget:** Motion by Scott Allman to approve the revised budget as presented, seconded by Bob Bryant and approved with 13 yes votes (Allman, Bryant, Cuevas, Dixon, Goldfarb, Gonyea, Grayson, Jacobs, Nave, Regalado, Thompson, Valdez, Zavalney); 0 no, 2 ineligible (Zaarour, Thomas).

g. **Executive Committee – No report.**

11. **HANC Report – Diana Nave reported:**

- a. Metro was a presenter at the HANC meeting and gave an update on a ballot proposition being prepared for next year. In response to the question: What does the community want? The presenter was told that we want rapid transit to San Pedro. This topic will be referred to the Issues Committee.
- b. Coastal and Central San Pedro NC's are pushing for a joint Rec and Parks committee that will tackle broader issues. This was referred to Northwest's Executive Committee.
- c. The Mayor's Office is forming a Youth Council for 10th and 11th Graders.
- d. Townhall and Budget Day needs to go on a future agenda. The Harbor Area would like to see a Budget Day of our own. This is supported by the HANC.
- e. Funding Training in the Harbor Area is scheduled for Monday, March 23, 2015 at the Kaiser Conference Center.

12. **Budget Advocates Meeting:** Craig Goldfarb provided an update on meetings he attended as a Budget Advocate. He commented that the Harbor Area wants its own budget advocacy. Craig also stressed the importance of board members attending the upcoming funding training in light of the changes in the funding program.

13. **Adjourn – Meeting adjourned 9:15pm.**

Respectfully submitted,
Kristina Smith for NWSPNC