



Northwest San Pedro Neighborhood Council
 Monthly Board & Stakeholder Meeting Minutes
 Monday, June 8, 2015, 6:00 p.m.
 Harbor Division Station Community Room, San Pedro

MINUTES

1. **Call to Order and Roll Call.** The meeting was called to order at 6:05 pm by President Ray Regalado. There was a **quorum of 14 board members**. See list below for board member attendance. Approximately 20 stakeholders in attendance.

Board Members	Roll Call/Attendance
Scott Allman	Present
Bob Bryant	Present arrived at 6:55
Pete Burmeister	Present
Rogelio Cuevas	Excused
Dan Dixon	Excused
Craig Goldfarb	Present
Cynthia Gonyea	Present
Carolyn Grayson	Present
Laurie Jacobs	Present
Diana Nave	Excused
Raymond Regalado	Present
Barbara Schach	Present arrived at 6:15
George Thompson	Present
Sarah Valdez	Present
Darlene Zavalney	Present
Joe Zaarour	Present
Lee Williams	Present

2. **Election of NWSPNC Board Officers:** President, Vice-President, Treasurer, and Secretary
 - a. Motion by Scott Allman to approve **Raymond Regalado as President**, seconded by Darlene Zavalney and passed 12 yes (Allman, Burmeister, Goldfarb, Gonyea, Grayson, Jacobs, Regalado, Thompson, Valdez, Williams, Zavalney and Zaarour); 0 no, 0 abstentions
 - b. Motion by Scott Allman to approve **Laurie A. Jacobs as Vice President**, seconded by Carolyn Grayson and passed 12 yes (Allman, Burmeister, Goldfarb, Gonyea, Grayson, Jacobs, Regalado, Thompson, Valdez, Williams, Zavalney and Zaarour); 0 no, 0 abstentions
 - c. Motion by Darlene Zavalney to approve **Sarah Valdez as Treasurer**, seconded by Scott Allman and passed 13 yes (Allman, Burmeister, Goldfarb, Gonyea, Grayson, Jacobs, Regalado, Schach, Thompson, Valdez, Williams, Zavalney and Zaarour); 0 no, 0 abstentions
 - d. Motion by Scott Allman to approve **Cynthia Gonyea as Secretary**, seconded by Darlene Zavalney and passed 13 yes (Allman, Burmeister, Goldfarb, Gonyea, Grayson, Jacobs, Regalado, Schach, Thompson, Valdez, Williams, Zavalney and Zaarour); 0 no, 0 abstentions
3. **Public Official Reports**
 - a. **Ryan Ferguson, Office of Councilman Joe Buscaino**, was not able to attend. He will email a report to be posted on the website.

- b. **Port of Los Angeles:** Augie Bezmalinovich reported the following
 - i. There was a Board of Harbor Commissioners meeting today. The next meeting will be Thursday, June 18th, at 8:30 am at the Port Administration Building. In July they will have two night meetings one in Wilmington on July 9th and one in San Pedro on July 23rd both starting at 6pm.
 - ii. The Port is moving forward with the design of the Sampson Way project. Construction is expected to begin early next year.
 - iii. The design of the Downtown Square project will be starting up soon.
 - iv. The Ports Community Grants applications have been submitted and are now closed. They expect to have approval by July of this year.
 - v. The Cabrillo Beach boat launch dredging is complete.
 - vi. The Port held a second Environmental Summit on Thursday May 28th, 2015 the main focus was water conservation.
 - vii. The John S. Gibson on-ramp will remain closed a bit longer. A new bridge is being built at C Street as well.
 - viii. Laurie Jacobs asked about parking for the Concerts by the Sea.
 - ix. Craig Goldfarb asked about Port of Los Angeles interns.
 - x. Darlene Zavalney asked for an update on the Red Car. Mr. Bezmalinovich stated that it looks like the Red Car will be suspended after the Lobster Festival. They are looking at bringing it back at a future date. However, at this time as a future project there is no funding for it.
 - xi. Peter Burmeister asked for an update on the possible Cabrillo Beach dog park. Mr. Bezmalinovich said he thought the Port was just going to let the City handle that.
 - xii. Ray Regalado thanked Mr. Bezmalinovich for distributing the notes from the last presidents meeting with the Port. It was very helpful.
 - xiii. Mr. Bezmalinovich provided a flyer listing local events around the Port. They can be viewed on the Ports website: portoflosangeles.org/community/Calendar.asp. Some of the events are as follows:
 - 1. Concerts by the Sea every Sunday in June from 12 noon to 5pm next to the Maritime Museum.
 - 2. The Mexican Navy Training vessel will be at Berth 46 from June 27th to July 1, 2015. It will be open for tours.
 - 3. The annual Car & Stripes Forever will be Thursday, July 2nd from 5:00 – 10:00pm at the Fan Fair Fountain.
 - 4. There will be two Movie on the Water nights, one in Wilmington and one in San Pedro. They will be screening Big Hero 6.
 - 5. Navy Days is August 9th and 10th in the outer harbor, San Pedro.
 - 6. The Red Bull Global Rally Cross is September 12th & 13th at the outer harbor, San Pedro.
 - 7. The Lobster Festival is September 25th to 27th at Ports O' Call Village, San Pedro.
- c. **Office of Assemblymember Patrick O'Donnell:** Marisol Barajas, Field Representative and District Director for Assemblymember O'Donnell works in Sacramento representing San Pedro and the surrounding area. She introduced herself and provided contact information and general constituent services information. They have a district office in Long Beach.

4. **First Responder's Report:**

- a. **LAFD.** Daren Palacios Deputy Chief of Operations South Bureau reported:
 - i. In January of this year LAFD changed their deployment model. They divided the City into four bureaus.
 - ii. They now use tiered dispatch which has made dispatching fire engines about 20 seconds quicker.
 - iii. They have a new web site LAFD.org/ to see your local fire stations turn out times.
 - iv. They are working to get out to local community events as well as Neighborhood Council meetings. The goal is for the public to have better access to them.
 - v. Laurie Jacobs asked if they could provide regular information and updates that could be posted on the Northwest NC website. Deputy Palacios said they are going to have a regular newsletter to that end.

- vi. Lee Williams asked if they will be having Cert Training. They offer disaster awareness training that is only 3 hours as well as Cert Training and other classes.
 - vii. Ray Regalado asked if they could provide an article for the Northwest NC newsletter.
 - b. **LAPD.** Senior Lead Officer Adriana Bravo reported:
 - i. She passed out a Community Alert flyer related to the dangers of fireworks. Fireworks are illegal in the City of Los Angeles.
 - ii. For the Fourth of July LAPD has higher deployment. She will be on a bike detail at Cabrillo Beach on the Fourth of July.
 - iii. She distributed a Crime stats/report map. Most of the crimes in the area are property crimes. The day of the week with the most crime is for this reporting period is Friday.
 - iv. Homeless encampments continue to be a problem that LAPD is very aware of. They engage their quality of life unit to offer services to homeless people.
5. **Presentation on Civic University:** Board members Laurie Jacobs and Sarah Valdez presented:
- a. When it comes to local government, a well-informed community will be a more active one and ultimately have a greater impact on government by increasing understanding of how the system is designed and how it actually works.
 - b. Governmental power in Los Angeles is horizontal, compared to New York where it is vertical.
 - c. Neighborhood Councils are: semi-independent, they draw their own boundaries, devise their own bylaws, decide to elect or not and are advisory to city government.
 - d. Information was provided on the City Budget process.
 - e. The City has become very transparent. There are 2 web sites that provide a great deal of information. They are data.lacity.org (Los Angeles Open Data) and losangeles.opengov.com (financial reporting platform).
 - f. The role of Neighborhood Councils is to influence city government to respond to local needs.
6. **Public Comment on Non-Agenda Items:**
- a. Judy Cairns expressed her concern about Animal Control officers being reassigned to South LA. She feels it is a public safety issue. On Tuesday, June 9th there is a LA Animal Services Commission meeting at the Harbor Animal Shelter at 7:00 pm.
 - b. Tony Mercadante made the following observations: 1. debit card fraud at gas stations, 2. there is a missing 35 mile per hour sign on Western Ave at Green Hills Cemetery.
7. **Approval of May 2015 Board and Stakeholder Meeting Minutes:** Motion by Bob Bryant to approve May 2015 Board and Stakeholder Meeting Minutes, seconded by George Thompson and passed 14 yes (Allman, Bryant, Burmeister, Goldfarb, Gonyea, Grayson, Jacobs, Regalado, Schach, Thompson, Valdez, Williams, Zaarour and Zavalney); 0 no, 0 abstentions.
8. **Committee Reports and Motions:**
- a. **Community Vision Committee** – No report this month
 - b. **Port Committee** – No Port Committee Meeting Report. President Regalado commented that they had a very spirited Neighborhood Council Presidents Port meeting. At this meeting they discussed the status of the waterfront project, the status of the Boy Scout Camp RFP process and about a putting in place a process to allow Neighborhood Councils input in advance of projects instead of NC's having to react to the Ports actions after the fact.
 - c. **Green Committee** – Sarah Valdez
 - i. **Discuss and consider motion to change Green Committee name to Sustainability Committee** - Motion by Craig Goldfarb to table the issue until the retreat, seconded by George Thompson and passed 8 yes (Bryant, Burmeister, Goldfarb, Gonyea, Grayson, Schach, Thompson, and Valdez.); 5 no (Allman, Jacobs, Regalado, Williams, and Zavalney) 1 abstention (Zaarour)
 - d. **Youth and Outreach Committee** – Darlene Zavalney
 - i. The board discussed and considered a motion regarding the purchase of outreach material with any budget surplus funds. Ideas for consideration are a new pop-up canopy tent and reusable water bottles and/or pens. The surplus funds are from the retreat line item. Motion by Darlene Zavalney to approve that if there is \$1,700 surplus in the budget that it be used to purchase a custom pop-up canopy, seconded by Scott

Allman and passed with 13 yes (Allman, Bryant, Burmeister, Gonyea, Grayson, Jacobs, Regalado, Schach, Thompson, Valdez, Williams, Zaarour and Zavalney); 1 no (Goldfarb), 0 abstentions.

Motion by Darlene Zavalney as amended to approve that if there is \$1,700 surplus in the budget that it be used to purchase a custom pop-up canopy, but if there is in fact less that it be used to purchase reusable water bottles and/or pens, seconded by Scott Allman and passed 13 yes (Allman, Bryant, Burmeister, Gonyea, Grayson, Jacobs, Regalado, Schach, Thompson, Valdez, Williams, Zaarour and Zavalney); 1 no (Goldfarb), 0 abstentions

- ii. Discuss and consider motion to purchase five car magnets imprinted with neighborhood council name and logo, not to exceed \$100. Item tabled to next meeting
- iii. Darlene announced that the Science Center will remain open.
- iv. Pathways to Employment Report – Laurie Jacobs/Darlene Zavalney
 1. The Pathways Committee had a debriefing meeting and discussing what worked, what didn't work, and what they want to improve for next year's event. They all thought that this year they had the most engaged student attendees ever.
 2. Laurie is writing two articles for the newsletter; one is a thank you to all people who made the event such a success and another with actual quotes from the evaluations, from both the presenters and the student attendees.
 3. Bob Bryant asked all the committee chairs to prepare an article for the newsletter about their committees. Articles need to be submitted by August 15th. Laurie stated that one of the goals at the retreat is to have each committee create a mission statement. Then that could be posted to the website and be included in every newsletter.
- e. **Planning and Land Use Committee** – No meeting this month.
- f. **Public Safety Committee** – Carolyn Grayson
 - i. There hasn't been a meeting yet in June.
 - ii. They had the LAFD Emergency Awareness event. Some of the feedback from the event was that the LAFD presentation was not very engaging in either content or presentation, the information seemed outdated, and contradicted information provided by other presenters.
- g. **Budget and Finance** – Sarah Valdez
 - i. Approval of May Expenditure Report. Motion by Scott Allman to approve May Expenditure Report, seconded by Laurie Jacobs, and passed 13 yes (Allman, Bryant, Burmeister, Goldfarb, Gonyea, Grayson, Jacobs, Regalado, Thompson, Valdez, Williams, Zaarour and Zavalney); 0 no, 0 abstentions
 - ii. Approval of May Budget. Motion by Scott Allman to approve May Budget, seconded by Darlene Zavalney, and passed 13 yes (Allman, Bryant, Burmeister, Goldfarb, Gonyea, Grayson, Jacobs, Regalado, Thompson, Valdez, Williams, Zaarour and Zavalney); 0 no, 0 abstentions
 - iii. Discuss and consider spending remaining \$500 on outreach items. See Item 8.d.i. above.
 - iv. Discuss and consider motion to approve 2015/16 budget. Motion by Scott Allman to approve 2015/16 Budget, seconded by Laurie Jacobs, and passed 13 yes (Allman, Bryant, Burmeister, Goldfarb, Gonyea, Grayson, Jacobs, Regalado, Thompson, Valdez, Williams, Zaarour and Zavalney); 0 no, 0 abstentions
- h. **Executive Committee** – Ray Regalado
 - i. Discussion of June 20, 2015, retreat at LAPD Harbor Area Station Community Room from 8:30am until 3:00pm. The retreat agenda will include: Effective Committees presentation; Importance of Relationships; Budget; and Goals. Trainers from DONE, Gary De La Rosa and Thomas Soong, will be helping at the retreat. Laurie Jacobs put together the Effective Committees presentation for the retreat.
 - ii. The budget for the retreat for food only (as the location is no fee) is not to exceed \$600.00 as follows:

1. Rick's Barbeque \$320.00
2. Starbuck's Coffee \$50.00
3. Bagels and assorted breakfast items \$100.00
4. Smart & Final for water, tea, etc. \$130.00

Motion by Bob Bryant to approve an amount not to exceed \$600 as detailed above for food for the May 20th retreat, seconded by George Thompson and passed 13 yes (Allman, Bryant, Burmeister, Goldfarb, Gonyea, Grayson, Jacobs, Regalado, Thompson, Valdez, Williams, Zaarour and Zavalney); 0 no, 0 abstentions.

- iii. Discussion and consideration of a motion to use the \$1,900 surplus retreat funds to purchase polo shirts with the City Seal and "Northwest San Pedro Neighborhood Council" embroidery. \$1,750 quote – the original budget amount was \$2,500 – the now remaining \$1,900 it is motioned that the funds be used to purchase polo shirts.
 Motion by Laurie Jacobs to purchase 50 polo shirts for the Council in charcoal grey with the proposed City Seal and NWSPNC logo, seconded by Lee Williams, no vote taken.
 Motion by Cynthia Gonyea to table the issue until the retreat, seconded by Craig Goldfarb and failed 4 yes (Burmeister, Goldfarb, Grayson, Thompson); 6 no (Allman, Gonyea, Jacobs, Williams, Valdez, and Zavalney) 2 abstention (Bryant, and Regalado)
 Motion by Scott Allman to amend as follows: they get two additional bids, if the current vendor is as competitive as the other bids, and the current vendor being President Regalado's wife's company, is approved for the transaction by DONE (i.e. no conflict of interest), that they purchase the shirts from the current vendor, seconded by Laurie Jacobs, passed 11 yes (Allman, Burmeister, Goldfarb, Gonyea, Grayson, Jacobs, Thompson, Valdez, Williams, Zaarour and Zavalney); 0 no, 2 abstentions (Bryant and Regalado)
- iv. Discussion and possible action to complete the 2016 Selection Procedures Stipulation Worksheet (Stip Sheet) as provided and required by DONE. This needs to be completed, approved, and submitted by June 1, 2015. The Stip Sheet asks the neighborhood councils to clarify the following items to bring the bylaws up to date and prepare for the 2016 elections: 1) Official Actions, 2) Agenda Postings, 3) Grievance Process, 4) Code of Civility, 5) Training, 6) Online Voting, 7) Telephone Voting, 8) Vote by Mail, 9) Board Vote Structure, 10) Candidate Filing Requirements and 11) Elected Board Members Seating Period. – George Thompson No motion, vote only, as they voted on the worksheet at a prior meeting, passed 13 yes (Allman, Bryant, Burmeister, Goldfarb, Gonyea, Grayson, Jacobs, Regalado, Thompson, Valdez, Williams, Zaarour and Zavalney); 0 no, 0 abstentions

9. **HANC Report:** Meeting was canceled this month.

10. **Other Reports:**

- a. Budget Representative's Report – Craig Goldfarb – No report.

11. **Announcements/Future Agenda Items:** None

12. **Adjourn:** Meeting adjourned at 9:20 pm. Next meeting will be July 13, 2015 at 6:00 pm.

Respectfully submitted,
 Sheryl Akerblom for NWSPNC