



Northwest San Pedro Neighborhood Council  
Board & Stakeholder Meeting Agenda– September 14, 2015  
Peck Park Community Room  
560 N. Western Ave.  
San Pedro, CA 90731  
**5:30 – 6:00 Informal Discussion & Refreshments; 6:00-8:45 Meeting**

If a member of the public wishes to address the Board, they should fill out a speaker card, located on the table at the entrance to the auditorium and submit it to the President or Vice President. This meeting will conclude no later than 8:45. Any items not addressed will be carried over to the next meeting.

1. Welcome and Call to Order
2. Public Official Reports
3. First Responder's Report
4. Presentations/Conversations:
  - a. Harry Bridges Institute Homeless Strategy Overview – Annette McDonald
5. Public Comment on Non-Agenda Items  
***Note: The public is invited to speak on issues of general interest during the public comment period. Comments during this specific agenda item will be heard only. To ensure all are heard, a two minute time limit will apply to all speakers. All speakers must fill out a speaker's request form and submit it to the President or Vice-President of the Northwest San Pedro Neighborhood Council.***
6. Consent Calendar
  - a. Approval of August Minutes
  - b. Election Related Motions:
    - i. Consider approval to submit request to DONE to Correct Bylaws Attachment B language to be consistent with Bylaws regarding eligibility to run and vote in census tract and at large seats.
    - ii. Consider approval of comments on DONE Proposed Election Procedures to allow and additional method for candidate filing
    - iii. Consider approval of comments on DONE Proposed Election Procedures to reduce the time frame for closing filing from 60 days to 45 days and the time frame for candidate certification from 45 days to 30 days.
    - iv. Consider approval of request to DONE to change by-laws to show a Selection, rather than Election process
    - v. Consider Approval of Elections Stipulation Worksheet for 2016 Elections
    - vi. Remove Joe Zaarour, Daisy Zaarour and Barbara Schach from Youth & Community Outreach Committee.
    - vii. Remove Jaime Lozano from Sustainability Committee.
    - viii. Appointment of liaison to the Department of Public Works and the Department of Animal Services.

7. Appointment of Chair and members for 2015-2016 Elections Committee

8. Committee Reports and Motions

a. Community Vision Committee – Report – Dan Dixon

b. Port Committee – Report – Phil Nicolay

c. Sustainability Committee – Report – Sarah Valdez

d. Youth and Outreach Committee – Report – Laurie Jacobs

i. **Motion:** Motion from committee to spend no more than \$200.00 on art and craft supplies for the Joe Buscaino’s spaghetti dinner event on October 11 at Weymouth Corners.

ii. **Motion:** Motion from committee to spend no more than \$1100 for expenses for the Movie in Peck Park event on October 24, 2015, and approve the movie selection be "Hotel Transylvania."

Breakdown of Budget:

Swank Film Royalties and film	\$400.00
Imprint 44 (2) banners	75.00
Priority One Printing, posters	65.00
Priority One Printing flyers	50.00
Rec & Park Employees	160.00
Oriental Trading trinkets	80.00
Michael's Craft - glow sticks	50.00
<u>Target, water &amp; candy donation</u>	<u>120.00</u>
Total not to exceed:	\$1,100.00

iii. **Motion:** Motion from committee to sponsor and have a booth at the Weymouth Corners Candy Cane Lane event on December 4, 2015 for the same sum as previous years of \$1,000.00

iv. **Motion:** Motion from committee to sponsor the San Pedro Holiday Parade for \$500.00, same as previous year.

e. Planning and Land Use Committee

i. **Motion:** The Northwest San Pedro Neighborhood Council supports the recommendations of the RPV Planning Commission that bicycle lanes be included on Western Avenue.

ii. **Motion:** The Northwest San Pedro Neighborhood is opposed to the relocation of the billboard at 327 N. Gaffey to any other location within San Pedro.

iii. **Motion:** The Planning and Land Use Committee requests that funds be designated in the NWSPNC budget for community clean up and beautification and that the Board clarify which committee should be responsible for determining how the funds should be used. The Planning and Land Use Committee is willing to serve in this capacity if so designated.

f. Public Safety Committee – Report – Roger Cuevas

i. Discuss possibility of approaching city regarding Identification Badges for Neighborhood Council Members

g. Budget and Finance – Sarah Valdez

i. Discuss and consider approval of August Expenditure Report.

ii. Discuss and consider approval of August Budget.

h. Executive Committee – Report – Ray Regalado

9. HANC Report
10. Other Reports
  - a. Budget Representative's Report – Craig Goldfarb
11. Announcements/Future Agenda Items
12. Adjourn - Next Meeting – October 12, 2015 at 6:00 pm

To contact us: [www.nwsanpedro.org](http://www.nwsanpedro.org), [board@nwsanpedro.org](mailto:board@nwsanpedro.org), or 310-732-4522.

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In compliance with government code section 54957.5, non-exempt writings that are distributed to all or a majority of the Board members in advance of a meeting may be viewed at our website by clicking on the following link: [www.nwsanpedro.org](http://www.nwsanpedro.org), at a location given in the item number of the agenda or at the scheduled meeting. In addition if you would like a copy of any record related to an item on the Agenda, please contact the Northwest San Pedro Neighborhood Council at 310 732 4522.

## Agenda Attachment A

### **Consider approval to submit request to DONE to Correct Bylaws Attachment B language to be consistent with Bylaws regarding eligibility to run and vote in census tract and at large seats.**

At some point in time, Attachment B to the NWSPNC Bylaws got filled out incorrectly. We thought that this had been corrected in DONE's records, however it was not corrected in the version of the bylaws we recently received from DONE. Furthermore the current Attachment B language does not agree with the language in our Bylaws. Specifically we are asking that the following be corrected:

1. Eligibility to Run for the four Census Tract Seats should be changed by deleting the word "works)" to say "lives or owns property....".
2. Eligibility to Vote for each of the four Census Tract Seats should be changed to replace the reference to the Census Tract with Northwest San Pedro. The intent is that any stakeholder who lives, works, or owns property in NWSPNC can vote for these seats, it is not limited to those residing in the census tract.
3. Language regarding At-Large Representatives should be corrected under both the eligibility to run and the eligibility to vote by inserting the words "who is at least" in front of "16 years of age...".

### **Consider approval of comments on DONE Proposed Election Procedures to allow and additional method for candidate filing**

The Northwest San Pedro Neighborhood Council is concerned about the provisions in the 2016 Election Manual, Section VII.A Candidate Filing (page 18) that requires all candidates to file for their candidacy online and to provide identification and any other applicable documentation to establish their stakeholder status to the Independent Election Administrator (IEA) or by uploading the documents online.

We are concerned that applying all candidates to apply on-line may serve as a disincentive so some candidates, particularly those who are not computer literate or do not have regular access to the internet.

The requirement regarding the documentation is a bit murky. Requiring all candidates to upload their documents is even more challenging than the requirement to apply on-line since the ability to apply on-line does not necessarily mean that the individual has the equipment or the know-how to upload documents. The phrase "establish their stakeholder status to the IEA" is unclear. Does this mean that the IEA will be present in the community to receive those documents? Will they be furnishing a mailing address??

### **Consider approval of comments on DONE Proposed Election Procedures to reduce the time frame for closing filing from 60 days to 45 days and the timeframe for candidate certification from 45 days to 30 days.**

The Northwest San Pedro Neighborhood Council is concerned that the timeframe for candidate filing is unnecessarily and unrealistically early and may discourage some candidates for filing. We request that the time frame in the Election Policies, p 9, and the Election Procedures be changed to read as follows:

Candidate filing will close **45 days** prior to each NC election.

**Thirty days** prior to the election, the City Clerk will release the final verified candidate list. **30 days** will also be the deadline for candidates to withdraw their candidacy and have their names removed from the ballot.