



**Northwest San Pedro Neighborhood Council
Executive Board Committee Report
Meeting at Via Dolce Café 29050 S. Western, San Pedro
Monday, August 7, 2017, 5:30 pm**

Committee Member Attendees: Ray Regalado, Melanie Labrecque, Laurie Jacobs, Cynthia Gonyea

1. Public Comment – None
2. Discussion – August 14, 2017 Board Meeting Agenda
 - a. Presentations for consideration – We will not have any this month to allow us time to review all Committee and Liaison Reports
 - b. Agenda Items
 - i. Retreat Review – Ray will discuss the most important outcomes from the retreat
 - ii. Consent Calendar – Ray will install committee chairs/co-chairs, committee members and liaisons/representatives
 - iii. Identify committee budget requests – All must have been submitted to Melanie
 - iv. Adjust budget for FY 2017-18 – Review any requests
 - v. Committee reports – Reminders will be emailed to Committee Chairs/Co-Chairs and Liaisons to submit reports in a timely manner
 - vi. By-law updates and changes – We will review the requested changes at the Board Meeting
 - c. Discuss monthly meeting agenda requirements – motion language, reports and motions to Kristina, any PowerPoint presentation to Sheryl in advance
 - d. Meeting Set Up and Clean Up – Ray will again ask for assistance along with suggestion that Board Members arrive around 5:30 to socialize with meeting attendees and to help set up
3. Discussion – Update: Community/Stakeholder correspondence and requests
 - a. Community correspondence or requests – none received
 - b. Port to accompany resolutions status
4. Consider and/or discuss committee reports and motions as needed.
 - a. **MOTION: Laurie made a motion to accept the budget request by Youth and Outreach for the annual Movie in the Park event and Cynthia seconded this motion. Normally this would go to Budget and Finance prior to the Board Meeting however that Committee had to meet earlier than normal so this was not possible. There is a short window for planning the event so it would need to be approved in August. Also this is an annual event that should have been left in the budget from last year but was mistakenly omitted. MOTION APPROVED UNANIMOUSLY.**
5. Treasurer/Budget Discussion –
 - a. Status Update – We reviewed and discussed the current budget.
 - b. \$360 to Lloyds Staffing for the HANC Meeting minutes was submitted
6. Adjourn. Next meeting would normally be on September 4th but due to Labor Day holiday will be reviewed.