



Northwest San Pedro Neighborhood Council  
 Board & Stakeholder Meeting – August 14, 2017  
**Peck Park Community Room**  
**560 N. Western Ave.**  
**San Pedro, CA 90731**

**MINUTES**

1. The meeting was called to order at 6:10 pm by President Ray Regalado. There was a [quorum with 16 board members](#). See list below for board member attendance. Approximately 20 stakeholders in attendance

<b>Board Members</b>	<b>Roll Call/Attendance</b>
Bob Bryant	Present
Pete Burmeister	Present
Bron D'Angelo	Present
Matthew DiMeglio	Present
Dan Dixon	Present
Carlos Garcia	Present
Craig Goldfarb	Present arrived 6:20 pm
Cynthia Gonyea	Present
Gwendolyn Henry	Present
Laurie Jacobs	Present
Melanie Labrecque	Present
Raymond Regalado	Present
Steven Skrumbis	Present
Christian Valle	Present
Lee Williams	Present arrived 6:15 pm
Darlene Zavalney	Present
Vacant Seat	

2. **Executive Committee** – Report – Ray Regalado
- a. Retreat Review – Saturday, July 29, 2017 from 10am until 2pm at LAPD Area Station’s Community Room.
    - i. Below are some of the things we are hoping to work on this year.
  - b. Back to Basics
    - i. Efficient Meetings – The goal is to make meetings more efficient so they do not run so late.
    - ii. Start and Ending on Time
    - iii. Agenda Item Discussions – Timed Responses and Limited Discussion – Board members will be held to one round of comments/questions.
    - iv. Committee Partnership and Participation During Events/Forums – Our committees and community working together. We want the community to be heard and informed.
  - c. Submit Committee Member List by September Board Meeting.
    - i. Committee chairs need to submit committee mission statements and objectives, as well as member rosters.
  - d. Presentation of the Northwest SPNC Annual Youth Service Award to Anna Vidavich.
3. **Public Official Reports:**
- a. **Councilman Joe Buscaino** San Pedro Field Deputy Ryan Ferguson

- i. Mr. Ferguson presented recently resigned board member Sarah Valdez with a certificate of appreciation.
- ii. Mr. Ferguson provided a written report. To view the full report please go to [nwsanpedro.org](http://nwsanpedro.org) or use the following link <http://nwsanpedro.org/council-district-15-reports>. Some highlights follow.
- iii. The Elks Lodge reconstruction has begun, and they expect to be finished by March 2018.
- iv. The project at 550 Palos Verdes has begun, he is waiting for a detailed construction schedule.
- v. The townhomes on 8<sup>th</sup> Street are due to start construction in September or October.
- vi. The Starbucks at 9<sup>th</sup> & Gaffey Street is scheduled to be complete in early December.
- vii. The Warner Grand Theatre mural is complete.
- viii. The blue building at the end of Gaffey is being demolished.
- ix. Mr. Ferguson answered questions from board members and stakeholders
- b. **Port of Los Angeles** – Augie Bezmalinovich
  - i. The next meeting of the Board of Harbor Commissioners is Thursday, August 17<sup>th</sup>, at 8:30 am, at the Port Administration Building.
  - ii. The Port’s Community Investment Grants have been awarded.
  - iii. Fleet Week boat tour reservations can be made from a link on the Port’s website.
  - iv. Mr. Bezmalinovich answered questions from the board and stakeholders.
- c. **Department of Neighborhood Empowerment** – Octaviano Rios, Neighborhood Council Advocate
  - i. Mr. Rios reminded board members to review the monthly Neighborhood Council Profile.
  - ii. There is still no decision on elections being in spring of 2018. He suggests that they prepare for 2018 elections just in case.
  - iii. The board needs to appoint someone to replace Sarah Valdez as a CIS filer.
  - iv. Mr. Rios answered questions from the board and stakeholders.
- d. **Budget Representative/Advocate Report** – Melanie Labrecque
  - i. The Budget Advocates held their first regular meeting last Monday at which they put together the department committees so they can start on this year’s White Paper.
  - ii. They hope to have two budget days this year.
- e. **LAUSD Board Member Dr. Vladovic** – John Larson, Director of Communication – Not present
- f. **Congress Woman Nanette Barragan** – Field Representative, Morgan Roth – Not present
- g. **Assemblyman Patrick O’Donnell’s Office** – Field Deputy Sarah Patterson – Not present
- h. **Senator Steven Bradford** – Field Representative Brenda Baker – Not present
- i. **Mayor Garcetti** Field Representative Manny Lopez – Not present

#### 4. First Responder’s Report

- a. **LAPD Senior Lead Officer Monica Helper**
  - i. Officer Helper gave a brief overview of crime statistics for the Northwest San Pedro area.
  - ii. On Friday, August 25<sup>th</sup>, Leland Park is having a movie night.
  - iii. Monica Helper email [37443@lapd.online](mailto:37443@lapd.online) Cell phone 310-869-2067
  - iv. Officer Helper answered questions from the board and stakeholders.
- b. **CPAB** – Craig Goldfarb – No report

#### 5. Presentations/Conversations: No Presentation Scheduled for August

#### 6. Public Comment on Non-Agenda Items:

- a. Glen Acosta from the Sanitation Districts of Los Angeles County announced a public workshop on the Clearwater Project on Saturday, September 19<sup>th</sup> at 6:30 pm at the Double Tree Hotel.
- b. Mike Puliselic asked the council why it had a booth at Music by the Sea as it is not in Northwest San Pedro.
- c. Allen Franz announced The [Palos Verdes Peninsula Land Conservancy](#) annual White Point Home Tour fund raiser on Sunday, September 10<sup>th</sup>. For more information please visit [pvplc.org](http://pvplc.org).
- d. Melanie Berringer from Court Appointed Special Advocates for Children of Los Angeles (CASA), announced a training to become a Foster Child Advocate on August 31<sup>st</sup>, at the Harbor Area Boys and Girls Club.
- e. Michael Stumpf commented about a drone flying near his home.
- f. Chuck Hart commented that on Thursday, August 17<sup>th</sup>, the State Lands Commission is having a meeting regarding Rancho LPG in San Diego which will be broadcast here in San Pedro.

#### 7. Consent Calendar:

- a. Approval of July 10, 2017 minutes.
  - b. Approval of the following Committee Chairs and Vice/Co Chairs:
    - i. Budget and Finance Committee – Chair Treasurer Melanie Labrecque, Vice Chair Chris Valle
    - ii. Community Issues – Chair Dan Dixon, Vice Chair Craig Goldfarb
    - iii. Elections Bylaws – Chair Diana Nave
    - iv. Executive Committee – Chair President Ray Regalado
    - v. Planning and Land Use – Chair Diana Nave, Vice Chair Lee Williams
    - vi. Port Committee – Chair Phil Nicolay, Vice Chair Carlos Garcia
    - vii. Public Safety – Chair Melanie Labrecque, Vice Chair Pete Burmeister
    - viii. Sustainability – Chair Gwendolyn Henry, Co-Chair Chris Valle
    - ix. Youth and Outreach – Chair Darlene Zavalney, Vice Chair Laurie Jacobs
  - c. Approval of the follow Liaisons:
    - i. Animal Control – Darlene Zavalney
    - ii. Budget Representatives – Gwendolyn Henry and Melanie Labrecque (Budget Advocate)
    - iii. FilmLA – Lee Williams
    - iv. Homelessness – Bron D’Angelo and Laurie Jacobs
    - v. Public Works – Chris Valle
    - vi. City Attorney – Pat Nave
    - vii. DWP – Dan Dixon
  - d. Remove Daina Moisch and Scott Carter from Public Safety Committee
  - e. Remove Janet Gunter from Sustainability Committee
  - f. Approve Gwendolyn Henry as the Neighborhood Council Sustainability Alliance representative
  - g. Remove Jeri Hawkins from Youth & Outreach Committee
- Motion by Robert Bryant to approve the consent calendar as presented, seconded by Chris Valle, and passed with 16 yes (Bryant, Burmeister, D’Angelo, DiMeglio, Dixon, Garcia, Goldfarb, Gonyea, Henry, Jacobs, Labrecque, Regalado, Skrumbis, Valle, Williams, and Zavalney), 0 no, and 0 abstentions.**

## 8. Committee Reports and Motions:

- a. Planning and Land Use – Diana Nave
  - i. Discuss and consider motion to approve [letter](#) regarding Target’s requested CUB and CUP for renewal of beer and alcohol permit and extension of holiday hours.
 

**Motion by Lee Williams to approve letter regarding Target’s requested CUB and CUP for renewal of beer and alcohol permit and extension of holiday hours, seconded by Dan Dixon, and passed with 14 yes (Bryant, D’Angelo, DiMeglio, Dixon, Goldfarb, Garcia, Gonyea, Henry, Jacobs, Regalado, Skrumbis, Valle, Williams, and Zavalney), 0 no, 0 abstentions, and 2 recused (Burmeister and Labrecque).**
  - ii. Update regarding application by Jacaranda for CUB for beer and wine.
  - iii. Ms. Nave gave a brief update on some of the following:
    - I. 550 Palos Verdes, demotion has begun
    - II. Pappy’s is now open
    - III. Rafello’s relocation, hearing is tomorrow
    - IV. One-way streets in Down Town San Pedro
    - V. HACLA is applying for a planning and early implementation grant for the redevelopment of Ranch San Pedro
    - VI. Consideration of a Magnet School at the Christensen Science Center site is going before LAUSD Board this month
    - VII. The Department of Recreation and Parks is putting together an estimate of the work and costs to repair water damage to Peck Canyon
    - VIII. San Pedro has been designated an Arts and Culture Destination by the State of California
- b. Elections and By-Laws Committee – Diana Nave
  - i. Announcement of vacant seat representing census tract 2964
    - I. The vacant board seat will be filled at the September meeting. The deadline to apply for the seat is Friday, September 1, 2017.
  - ii. Consider proposed changes to Standing Rules.

Motion by **Craig Goldfarb** to table proposed changes to the Standing Rules, seconded by **Dan Dixon**, and failed with 1 yes (Goldfarb), 15 noes (Bryant, Burmeister, D'Angelo, DiMeglio, Dixon, Garcia, Gonyea, Henry, Jacobs, Labrecque, Regalado, Skrumbis, Valle, Williams, and Zavalney), and 0 abstentions.

4.c. ....or by the ~~Thursday~~ **Wednesday prior to the next board meeting, except the Budget and Finance Committee, prior to the next Board Meeting, whichever is earlier, of each month to the board secretary. ~~The report shall~~ includinge a list of those in attendance at the meeting, **including excused and unexcused absenses**.....**

Motion by **Laurie Jacobs** to amend the Standing Rules **as delineated above**, seconded by **Gwendolyn Henry**, and passed with 14 yes (Bryant, Burmeister, D'Angelo, DiMeglio, Garcia, Gonyea, Henry, Jacobs, Labrecque, Regalado, Skrumbis, Valle, Williams, and Zavalney), 2 noes (Dixon and Goldfarb), and 0 abstentions.

Motion from committee as amended passed with 15 yes (Bryant, Burmeister, D'Angelo, DiMeglio, Dixon, Garcia, Gonyea, Henry, Jacobs, Labrecque, Regalado, Skrumbis, Valle, Williams, and Zavalney), 1 no (Goldfarb), and 0 abstentions.

c. Community Issues Committee – Report – Dan Dixon

- i. There are no actions to report from the last meeting. They have some ongoing items they are working on.
- ii. Next meeting will be Wednesday, August 23<sup>rd</sup>, at 6:00 pm at San Pedro City Hall, Room 452.
- iii. To view a written report of the last meeting please go to <http://nwsanpedro.org/minutes/>.

d. Port Committee – Report – Phil Nicolay/Carlos Garcia

- i. Information item: NWSPNC's risk management letter given to Port of Los Angeles will be sent to State Lands Commission for its August 17 meeting along with the following transmittal:  
*"At Northwest San Pedro Neighborhood Council's July 9 meeting, the Council approved a letter to the Port of Los Angeles (POLA) regarding the absence of an analysis of the risk posed by the transport of Liquid Petroleum Gas (LPG) along the railroad spur, paralleling North Gaffey, located on State Trust Lands. It is our hope that POLA will respond positively to this letter (see attached), and include a detailed analysis of the potential risks associated with the transport of LPG on that railroad spur in an update to its Risk Management Plan, and do so in a timely fashion. We ask that it be included as part of the official record related to SLC agenda item 80"*

e. Sustainability Committee – Report – Gwendolyn Henry

- i. Discuss and consider motion to submit a CIS on Council File #17-0447 regarding a comprehensive study on possible changes to LA City land use codes as they relate to oil and gas development (2500 foot setback).

Motion by **Laurie Jacobs** to table the above motion, seconded by **Dan Dixon**, and passed with 12 yes (Bryant, Burmeister, Dixon, Garcia, Goldfarb, Gonyea, Jacobs, Labrecque, Regalado, Skrumbis, Valle, and Williams), 1 no (Henry), and 3 abstentions (D'Angelo, DiMeglio, and Zavalney).

- ii. To view a written report of the latest meeting please go to <http://nwsanpedro.org/minutes/>.

f. Youth and Outreach Committee – Report – Darlene Zavalney – Funding items to be considered under Budget and Finance

- i. Discuss and consider motion for movie in the park budget, Darlene moved we approve a budget not to exceed \$1,025 for this event as follows:  
\$300 movie license fee  
\$450 equipment and park personnel  
\$150 treats  
\$125 to produce two promotional banners
- ii. Discuss and consider motion to change the March print newsletter expense from the Northwest San Pedro Neighborhood Council's 2017-2018 budget under Outreach to funds for the redesign of our website and social media.
- iii. To view the full written report of the latest meeting please go to [http://nwsanpedro.org/minutes](http://nwsanpedro.org/minutes/).

g. Public Safety Committee – Melanie Labrecque – Funding items to be considered under Budget and Finance

- i. Discuss and consider requesting \$150.00 for LAPD's 911/Communications unit informational forum to be held Oct 23, 2017.

h. Budget and Finance – Melanie Labrecque, Treasurer



- i. Consider approval of expenditure (MER) report for the month of July 2017. **Motion by Robert Bryant** to approve the expenditure (MER) report for the month of July 2017, seconded by **Dan Dixon**, and passed with 15 yes (Bryant, Burmeister, D'Angelo, DiMeglio, Dixon, Garcia, Gonyea, Henry, Jacobs, Labrecque, Regalado, Skrumbis, Valle, Williams, and Zavalney), 0 no, 0 abstentions, and 1 out of room (Goldfarb).
- ii. Consider approval of budget as updated through the month of July 2017 – Start of fiscal year. **Motion by Robert Bryant** to approve the budget as updated through the month of July 2017 – Start of fiscal year, seconded by **Lee Williams**, and passed with 15 yes (Bryant, Burmeister, D'Angelo, DiMeglio, Dixon, Garcia, Gonyea, Henry, Jacobs, Labrecque, Regalado, Skrumbis, Valle, Williams, and Zavalney), 0 no, 0 abstentions, and 1 out of room (Goldfarb).
- iii. Discuss and consider motion by Bob Bryant to recommend approval of \$150 for Public Safety 911/Communications unit informational forum to be moved from Unallocated funds/city clerk portal category community Improvement, second made by Pete Burmeister. Total vote 4 Yes-1 Abstained. **Motion by Lee Williams** to approve \$150 for Public Safety 911/Communications unit informational forum to be moved from Unallocated funds/city clerk portal category community Improvement, seconded by **Robert Bryant**, and passed with 15 yes (Bryant, D'Angelo, DiMeglio, Dixon, Goldfarb, Garcia, Gonyea, Henry, Jacobs, Labrecque, Regalado, Skrumbis, Valle, Williams, and Zavalney), 0 no, and 1 abstention (Burmeister).
- iv. Discuss and consider motion by Bob Bryant to recommend approval of reimbursement to Laurie Jacobs for the amount of \$77.67 for food for retreat on July 29, 2017 out of Retreat budget. Second made by Chris Valle, Vote 5-0. **Motion by Robert Bryant** to approve reimbursement to Laurie Jacobs for the amount of \$77.67 for food for retreat on July 29, 2017 out of Retreat budget, seconded by **Matt DeMeglio**, and passed with 15 yes (Bryant, Burmeister, D'Angelo, DiMeglio, Dixon, Goldfarb, Garcia, Gonyea, Henry, Labrecque, Regalado, Skrumbis, Valle, Williams, and Zavalney), 0 no, and 1 abstention (Jacobs).
- v. Discuss and consider motion by Chris Valle to recommend approval of reimbursement to Ray Regalado for the amount of \$19.65 for batteries for microphones out of the office and copy categories of budget. Second was made by Bob Bryant, Vote 5-0. **Motion by Robert Bryant** to approve reimbursement to Ray Regalado for the amount of \$19.65 for batteries for microphones out of the office and copy categories of budget, seconded by **Dan Dixon**, and passed with 15 yes (Bryant, Burmeister, D'Angelo, DiMeglio, Dixon, Goldfarb, Garcia, Gonyea, Henry, Jacobs, Labrecque, Skrumbis, Valle, Williams, and Zavalney), 0 no, and 1 abstention (Regalado).
- vi. Discuss and consider motion by Pete Burmeister to recommend approval of reimbursement to Ray Regalado for the amount of \$32.76 for Easel and Markers for retreat. This would come out of Retreat Budget. Second made by Chris Valle, Vote 5-0. **Motion by Robert Bryant** to approve reimbursement to Ray Regalado for the amount of \$32.76 for Easel and Markers for retreat. This would come out of Retreat Budget, seconded by **Gwendolyn Henry**, and passed with 14 yes (Bryant, Burmeister, D'Angelo, DiMeglio, Dixon, Garcia, Gonyea, Henry, Jacobs, Labrecque, Skrumbis, Valle, Williams, and Zavalney), 0 no, and 2 abstentions (Goldfarb and Regalado).
- vii. Discuss and consider approval of Halloween Movie Night in amount not to exceed \$1,025.00 that was omitted from original budget. This was reviewed and motion was passed to recommend at Executive Committee. This was necessary because Budget committee was not meeting before August board meeting. **Motion by Steven Skrumbisto** to approve Halloween Movie Night in amount not to exceed \$1,025.00 that was omitted from original budget. This was reviewed and motion was passed to recommend at Executive Committee. This was necessary because Budget committee was not meeting before August board meeting, seconded by **Gwendolyn Henry**, and passed with 14 yes (D'Angelo, DiMeglio, Dixon, Garcia, Goldfarb, Gonyea, Henry, Jacobs, Labrecque, Regalado, Skrumbis, Valle, Williams, and Zavalney), 0 no, and 2 abstentions (Bryant and Burmeister).
- viii. Address Budget changes and any alterations that need to be done, as well as allotments of money, additionally consider changes in the number of newsletters that are budgeted. **Motion from committee** passed with 13 yes (D'Angelo, DiMeglio, Dixon, Garcia, Goldfarb, Gonyea, Jacobs, Labrecque, Regalado, Skrumbis, Valle, Williams, and Zavalney), 0 no, and 3 abstentions (Bryant, Burmeister, and Henry).
- ix. Discuss and consider motion to move \$360.00 to cover HANC expenses/transcription on a new line item for Lloyd Staffing from Unallocated/Community Improvement category on City Clerk

Portal. Motion by **Robert Bryant** to approve to move \$360.00 to cover HANC expenses/transcription on a new line item for Lloyd Staffing from Unallocated/Community Improvement category on City Clerk Portal, seconded by **Gwendolyn Henry**, and passed with 16 yes (Bryant, Burmeister, D'Angelo, DiMeglio, Dixon, Garcia, Goldfarb, Gonyea, Henry, Jacobs, Labrecque, Regalado, Skrumbis, Valle, Williams, and Zavalney), 0 no, and 0 abstentions.

- x. Discuss and consider motion to add a \$100 to monthly food to make it \$1200.00 instead of \$1100.00 from Unallocated/Community Improvement category on City Clerk Portal. Motion by **Robert Bryant** to approve to add a \$100 to monthly food to make it \$1200.00 instead of \$1100.00 from Unallocated/Community Improvement category on City Clerk Portal, seconded by **Dan Dixon**, and passed with 16 yes (Bryant, Burmeister, D'Angelo, DiMeglio, Dixon, Garcia, Goldfarb, Gonyea, Henry, Jacobs, Labrecque, Regalado, Skrumbis, Valle, Williams, and Zavalney), 0 no, and 0 abstentions.

**9. HANC Report** – Ray Regalado – Item postponed due to time constraints

- a. HANC Retreat

**10. Other Reports**

- a. Homelessness Liaison Meeting – Bron D'Angelo/Laurie Jacobs – Item postponed due to time constraints
- b. Animal Shelter Liaison report – Darlene Zavalney
  - i. They are trying to make the Harbor Shelter a no kill shelter, however, adoption rates are low.
- c. FilmLA Liaison Report – Lee Williams – Item postponed due to time constraints
- d. Public Works – Chris Valle – Item postponed due to time constraints
- e. City Attorney – Pat Nave – Item postponed due to time constraints
- f. DWP – Dan Dixon – Item postponed due to time constraints

**11. Announcements/Future Agenda Items** – None

**12. Adjournment:** The meeting was adjourned at 8:50 pm. The next meeting will be September 11, 2017 at 6:00 pm.

Respectfully submitted,  
Sheryl Akerblom for NWSPNC