



Northwest San Pedro Neighborhood Council  
 Board & Stakeholder Meeting – December 11, 2017  
**Peck Park Community Room**  
**560 N. Western Ave.**  
**San Pedro, CA 90731**

**MINUTES**

1. The meeting was called to order at 6:05 pm by President Ray Regalado. There was a quorum with 14 board members. See list below for board member attendance. Approximately 10 stakeholders in attendance

<b>Board Members</b>	<b>Roll Call/Attendance</b>
Bob Bryant	Present
Bron D'Angelo	Present
Matthew DiMeglio	Present
Dan Dixon	Present
Carlos Garcia	Excused
Craig Goldfarb	Present
Cynthia Gonyea	Present
Gwendolyn Henry	Present
Laurie Jacobs	Present
Melanie Labrecque	Present
Raymond Regalado	Present
Angela Romero	Excused
Steven Skrumbis	Present
Christian Valle	Excused
Lee Williams	Present left at 8:45 pm
Sky Zaarour	Present
Darlene Zavalney	Present

2. **Executive Committee** – Report – Ray Regalado – not addressed due to time constraints
3. **Public Official Reports:**
  - a. **Department of Neighborhood Empowerment** – Octaviano Rios, Neighborhood Council Advocate
    - i. Mr. Rios emailed an announcement of a Legal Liaison Round Table to be held in January. Only the board President and board member legal liaison may attend. There was discussion of the fact that the Northwest San Pedro Neighborhood Council's legal liaison is not a board member and therefore is not allowed to attend the round table.
    - ii. Civic U 2.0 is starting in January at City Hall at 6:00 pm on four Mondays. Robert Bryant asked if it is possible for the presentations to be recorded and posted on the web for people who cannot attend to view.
    - iii. He thanked the board for completing their inventory.
  - b. **Budget Representative/Advocate Report** – Melanie Labrecque
    - i. Discuss upcoming Regional Budget Day scheduled for January 20th at 10am, at Harbor City Library. This is an open meeting. The budget representative of each Neighborhood Council is asked to be prepared to submit and discuss the top three (3) issues in their respective areas.
    - ii. They are working on the White Paper and planning for Regional Budget Day.
    - iii. They have a Facebook page [LABudgetAdvocates](#), and their website is [ncbala.com](#).
  - c. **Assemblyman Patrick O'Donnell's Office** – Field Deputy Sarah Patterson – Not present

- d. **Councilman Joe Buscaino** – San Pedro Field Deputy Ryan Ferguson – Not present
- e. **Port of Los Angeles** – Augie Bezmalinovich – Not present
- f. **Congress Woman Nanette Barragan** – Field Representative, Morgan Roth – Not present
- g. **Senator Steven Bradford** – Field Representative Brenda Baker – Not present
- h. **Mayor Garcetti** Field Representative Manny Lopez – Not present

#### 4. First Responder's Report

- a. **LAPD Senior Lead Officer Monica Helper** – Unable to attend
  - i. Officer Monica Helper email [37443@lapd.online](mailto:37443@lapd.online), Cell phone 310-869-2067
- b. **CPAB** – Craig Goldfarb
  - i. Mr. Goldfarb gave a brief overview of items discussed at the November 16<sup>th</sup> meeting, including some of the following;
    - I. An overview of crime statistics for the harbor area.
    - II. LAPD are using bait packages with trackers to catch porch pirates.
    - III. Library security issues.

#### 5. Presentations/Conversations – None scheduled

#### 6. Public Comment on Non-Agenda Items

- a. Janet Grothe, Phillips 66 Public Affairs Manager, announced that they will be testing their deluge systems between now and the end of the year.
- b. Harry Jacobs, with the Rotary Club of San Pedro, announced the 4<sup>th</sup> annual Great San Pedro Crab Feed fund raiser, on Saturday February 3<sup>rd</sup>, from 5:00 to 9:00 pm at the Cabrillo Youth Center.
- c. Alan Franz from the Palos Verdes Peninsula Land Conservancy announced that the Wild & Scenic Film Festival will be screening at the Warner Grand Theatre, on Sunday January 14<sup>th</sup>, at 4:00 pm.

#### 8. Consent Calendar:

- a. Approval of November 13, 2017 minutes.
- b. Add Tom Maeder to the Sustainability.
- c. Add Matthew DiMeglio to Community Issues Committee.

**Motion by Robert Bryant to approve the consent calendar as presented, seconded by Bron D'Angelo, and passed with 13 yes (Bryant, DiMeglio, Dixon, Goldfarb, Gonyea, Henry, Jacobs, Labrecque, Regalado, Skrumbis, Williams, Zaarour, and Zavalney), 0 no, 1 abstention (D'Angelo).**

#### 9. Reports and Motions: Please go to [nwsanpedro.org](http://nwsanpedro.org) to view text for all motions.

- a. Planning and Land Use – Diana Nave
  - i. Discuss and consider submitting community impact statement on Council File regarding the streamlining of Conditional Use Permits for Alcoholic Beverages.
 

**Motion from committee passed with 11 yes (Bryant, Dixon, Gonyea, Henry, Jacobs, Labrecque, Regalado, Skrumbis, Williams, Zaarour, and Zavalney), 2 noes (D'Angelo and DiMeglio), and 1 abstention (Goldfarb).**
  - ii. Consider endorsing the San Pedro Urban Greening Implementation Plan.
 

*The Northwest San Pedro Neighborhood Council hereby endorses the San Pedro Urban Greening Implementation Plan and requests Councilman Buscaino, Supervisor Hahn, and Assembly Member O'Donnell to urge the City, Count, and State, and their respective Departments to implement these opportunities and include them in the permitting process for the affected areas.*

**Motion from committee passed with 12 yes (Bryant, D'Angelo, Dixon, Goldfarb, Gonyea, Henry, Jacobs, Labrecque, Regalado, Skrumbis, Williams, and Zavalney), 0 no, and 2 abstentions (DiMeglio and Zaarour).**
  - iii. There will not be a Planning and Land Use meeting December.
- b. Elections and By-Laws Committee – Diana Nave
  - i. Elections--Discuss and consider adoption of updated "Selections" Stipulation Sheet.
  - ii. Elections--Proposed calendar for Selections.
  - iii. By-Laws--Discuss and consider motion to consider reaffirming the election terms for 2018 and 2020 as follows: Those elected/selected in 2018 would serve a five year term to 2023 and those elected in 2020 would serve a five year term to 2025.
 

**Motion by Laurie Jacobs to amend as follows: 'Those elected/selected in 2018 would serve a three year term to 2021 and those elected in 2020 would serve a three year term 2023.', se-**

conded by **Robert Bryant**, and passed with 8 yes (Bryant, DiMeglio, Gonyea, Jacobs, Regalado, Skrubmbis, Zaarour, and Zavalney), 5 noes (D'Angelo, Dixon, Henry, Labrecque, and Williams), and 1 abstention (Goldfarb).

**Motion** from committee as amended passed with 12 yes (Bryant, D'Angelo, DiMeglio, Dixon, Henry, Jacobs, Labrecque, Regalado, Skrubmbis, Williams, Zaarour, and Zavalney), 1 no (Gonyea), and 1 abstention (Goldfarb).

- iv. By-Laws--Discuss and consider proposed by-law changes that would allow for use of either a selection or an election process.

Motion from committee passed with 13 yes (Bryant, D'Angelo, DiMeglio, Dixon, Gonyea, Henry, Jacobs, Labrecque, Regalado, Skrubmbis, Williams, Zaarour, and Zavalney), 0 no, and 1 abstention (Goldfarb).

c. Community Issues Committee – Report – Dan Dixon/Craig Goldfarb

- i. Discuss and consider motion formally requesting detailed listing of monies available from all sources for San Pedro Harbor Highland Park improvements, and, given substantial community concern, advising City of NC intention to closely monitor City's commitment and performance in maintaining restroom in park, as well as security measures, including lighting.

Motion from committee passed with 14 yes (Bryant, D'Angelo, DiMeglio, Dixon, Goldfarb, Gonyea, Henry, Jacobs, Labrecque, Regalado, Skrubmbis, Williams, Zaarour, and Zavalney), 0 no, and 0 abstentions.

- ii. To view a written report of the last meeting please go to <http://nwsanpedro.org/minutes/>.

d. Port Committee – Report – Phil Nicolay

- i. Discuss and consider letter to the Port of Los Angeles regarding the issue of noise raised by residents in and around the Harbor Highlands community.

Motion from committee passed with 14 yes (Bryant, D'Angelo, DiMeglio, Dixon, Goldfarb, Gonyea, Henry, Jacobs, Labrecque, Regalado, Skrubmbis, Williams, Zaarour, and Zavalney), 0 no, and 0 abstentions.

- ii. There will not be a Port Committee meeting in December.

e. Sustainability Committee – Report – Gwendolyn Henry

- i. Discuss and consider letter to CalTrans regarding the 2018 Rail Plan, requesting the plan advocate the following:

I. California EPA adopt ZE implementation by 2025.

II. Agencies and operators dealing with Hazardous Materials develop a (standardized) Risk Mitigation Plan to be reviewed by respective regional ER agencies and made available to the public.

III. All federally funded programs establish measurable and sustainable environmental criteria prior to allocation of funding.

IV. Endure a safe separation distance of 1000 feet between NEW freight projects and sensitive sites such as housing, medical facilities, schools, daycare facilities.

V. Ensure community impact reduction projects (ie mitigations for noise & air pollution like window/door improvements & vegetative screens/sound barriers) are eligible uses of federal freight funding.

[http://www.dot.ca.gov/californiarail/docs/CSRP\\_PublicReleaseDraft\\_10112017.pdf](http://www.dot.ca.gov/californiarail/docs/CSRP_PublicReleaseDraft_10112017.pdf)

**Motion** by **Gwen Henry** to amend item II. to state 'Require that state rail safety regulatory agencies coordinate with Cal EPA and federal regulatory agencies to develop risk management program guidance for the pipeline and Rail Transport fo Hazardous Materials similar to the EPA's "Risk Management Program Guidance for Offsite Consequence Analysis" to be used by each region's Certified Unified Program Agencies – CUPA to evaluate emergency management response plans.', seconded by **Darlene Zavalney**, and passed with 6 yes (D'Angelo, Dixon, Henry, Skrubmbis, Zaarour, and Zavalney), 3 noes (Bryant, Goldfarb, Gonyea, and), 4 abstentions (DiMeglio, Jacobs, Labrecque, and Regalado), and 1 left meeting early (Williams).

**Motion** from committee as amended passed with 6 yes (D'Angelo, Dixon, Henry, Skrubmbis, Zaarour, and Zavalney), 3 noes (Bryant, Goldfarb, Gonyea, and), 4 abstentions (DiMeglio, Jacobs, Labrecque, and Regalado), and 1 left meeting early (Williams).

- ii. There will not be a Sustainability Committee meeting December

- iii. To view a written report of the latest meeting please go to <http://nwsanpedro.org/minutes/>.

f. Youth and Outreach Committee – Report – Darlene Zavalney

- i. Review recent events – San Pedro Holiday Parade and Candy Cane Lane at Weymouth Corners. Great attendance and parade good too #3 at 6:20
- ii. They trying to get an online newsletter out by the end of the year.
- iii. To view the full written report of the latest meeting please go to <http://nwsanpedro.org/minutes>.
- g. Public Safety Committee – Melanie Labrecque – No new information
- h. Budget and Finance – Melanie Labrecque, Treasurer
  - i. Consider approval of expenditure (MER) report for the month of November 2017.  
 Motion by **Robert Bryant** to approve the Monthly expenditure (MER) report for the month of November 2017, seconded by **Gwen Henry**, and passed 13 yes (Bryant, D'Angelo, DiMeglio, Dixon, Goldfarb, Gonyea, Henry, Jacobs, Labrecque, Regalado, Skrumbis, Williams, and Zavalney), 0 no, 0 abstentions, and 1 ineligible (Zaarour).
  - ii. Consider approval of budget as updated through the month of November 2017.  
 Motion by **Robert Bryant** to approve the budget as updated through the month November 2017, seconded by **Gwen Henry**, and passed 13 yes (Bryant, D'Angelo, DiMeglio, Dixon, Goldfarb, Gonyea, Henry, Jacobs, Labrecque, Regalado, Skrumbis, Williams, and Zavalney), 0 no, 0 abstentions, and 1 ineligible (Zaarour).
  - iii. Discuss and consider moving all unused funds from completed or canceled events, which includes \$350.00 from Community Issues Committee community forum, \$37.81 from Candy Cane Lane event, \$14.19 open space event and \$1.06 for lanterns, to unallocated funds.  
 Motion by **Robert Bryant** to approve moving all unused funds from completed or canceled events, which includes \$350.00 from Community Issues Committee community forum, \$37.81 from Candy Cane Lane event, \$14.19 open space event and \$1.06 for lanterns, to unallocated funds, seconded by **Bron D'Angelo**, and passed 13 yes (Bryant, D'Angelo, DiMeglio, Dixon, Goldfarb, Gonyea, Henry, Jacobs, Labrecque, Regalado, Skrumbis, Williams, and Zavalney), 0 no, 0 abstentions, and 1 ineligible (Zaarour).
  - iv. Discuss and consider motion to reimburse Laurie Jacobs \$162.19 for candy cane lane items purchased. Budgeted item.  
 Motion by **Bron D'Angelo** to approve reimbursement to Laurie Jacobs \$162.19 for candy cane lane items purchased. Budgeted items, seconded by **Robert Bryant**, and passed 13 yes (Bryant, D'Angelo, DiMeglio, Dixon, Goldfarb, Gonyea, Henry, Jacobs, Labrecque, Regalado, Skrumbis, Williams, and Zavalney), 0 no, 0 abstentions, and 1 ineligible (Zaarour).
  - v. Discuss and consider motion to approve \$650 for Community Issues Committee forum regarding Harbor Highlands Park scheduled for Jan. 24, 2017. Funds will come from unallocated account.  
 Motion by **Robert Bryant** to approve an amount not to exceed \$650 for Community Issues Committee forum regarding Harbor Highlands Park scheduled for Jan. 24, 2017. Funds will come from unallocated account, seconded by **Matt DiMeglao**, and passed 13 yes (Bryant, D'Angelo, DiMeglio, Dixon, Goldfarb, Gonyea, Henry, Jacobs, Labrecque, Regalado, Skrumbis, Williams, and Zavalney), 0 no, 0 abstentions, and 1 ineligible (Zaarour).
  - vi. Discuss and consider motion to approve \$750 to purchase pens to be used as promotional items. This will come from unallocated funds.  
 Motion by **Robert Bryant** to approve an amount not to exceed \$750 to purchase pens to be used as promotional items. This will come from unallocated fundss, seconded by **Gwen Henry**, and passed 9 yes (D'Angelo, Gonyea, Henry, Jacobs, Labrecque, Regalado, Skrumbis, Williams, and Zavalney), 2 noes (Bryant and Goldfarb), 2 abstentions (DiMeglio and Dixon), and 1 ineligible (Zaarour).
  - vii. Discuss and consider motion to move \$3,000 from November newsletter to unallocated fund. This will leave \$900 in budget for a November online newsletter instead of print.  
 Motion by **Dan Dixon** to approve an amount not to exceed \$3,000 from November newsletter to unallocated fund. This will leave \$900 in budget for a November online newsletter instead of print, seconded by **Bron D'Angelo**, and passed 13 yes (Bryant, D'Angelo, DiMeglio, Dixon, Goldfarb, Gonyea, Henry, Jacobs, Labrecque, Regalado, Skrumbis, Williams, and Zavalney), 0 no, 0 abstentions, and 1 ineligible (Zaarour).
  - viii. Discuss and consider motion to approve a credit card transaction in the amount of \$24.48 to pay for expenses for recent Open Space Forum. This approval is needed for payment of expenses because of lost receipt.

Motion by **Robert Bryant** to approve a credit card transaction in the amount of \$24.48 to pay for expenses for recent Open Space Forum. This approval is needed for payment of expenses because of lost receipt, seconded by **Darlene Zavalney**, and passed 13 yes (Bryant, D'Angelo, DiMeglio, Dixon, Goldfarb, Gonyea, Henry, Jacobs, Labrecque, Regalado, Skrumbis, Williams, and Zavalney), 0 no, 0 abstentions, and 1 ineligible (Zaarour).

**10. HANC/BONC Report** – Ray Regalado – Item not addressed due to time constraints

**11. Other Reports**

- a. Homelessness Liaison Meeting – Bron D'Angelo/Laurie Jacobs – Item not addressed due to time constraints
- b. Animal Shelter Liaison report – Darlene Zavalney – Item postponed due to time constraints
- c. FilmLA Liaison Report – Lee Williams – Item postponed due to time constraints
- d. Public Works – Chris Valle – Item postponed due to time constraints
- e. City Attorney – Pat Nave – Item postponed due to time constraints
- f. DWP – Dan Dixon – Item postponed due to time constraints

**12. Announcements/Future Agenda Items** – None

**13. Adjournment:** The meeting was adjourned at 8:50 pm. The next meeting will be January 8, 2018 at 6:00 pm.

Respectfully submitted,  
Sheryl Akerblom for NWSPNC