



Northwest San Pedro Neighborhood Council  
 Board & Stakeholder Meeting – July 9, 2018  
**Peck Park Community Room**  
**560 N. Western Ave.**  
**San Pedro, CA 90731**

**MINUTES**

1. The meeting was called to order at 6:10 pm by President Ray Regalado. There was a quorum with 15 board members. See list below for board member attendance. Approximately 20 stakeholders in attendance

<b>Board Members</b>	<b>Roll Call/Attendance</b>
Armando Balderrama	Present
Monica Brandenburg	Present
Bob Bryant	Present
Mary Chan	Present
Bron D'Angelo	Present at 6:10 pm
John DiMeglio	Present
Dan Dixon	Present
Pete Garbowski	Present
Cynthia Gonyea	Excused
Gwendolyn Henry	Present
Laurie Jacobs	Present
Melanie Labrecque	Present
Raymond Regalado	Present
Steven Skrumbis	Excused
Christian Valle	Present
Lee Williams	Present
Sky Zaarour	Present

2. **Youth Service Award Presented to Brenda Valdez-Gutierrez** – Janet Grothe: Phillips 66 and Laurie Jacobs presented Ms. Valdez-Gutierrez with the 2018-2019 NWSPNC Youth Service Award.

3. **New NC Board Members Swearing-In Ceremony** – Ray Regalado

- Mary Chan
- John DiMeglio
- Dan Dixon
- Pete Garbowski
- Cynthia Gonyea
- Monica Brandenburg
- Armando Balderrama

4. **Election of New Officers** – Diana Nave

- President

Motion by **Robert Bryant** to appoint RAY REGALADO to serve as President, second by **Melanie Labrecque**, and appointed with 14 yes (Balderrama, Brandenburg, Bryant, Chan, D'Angelo, DiMeglio, Dixon, Garbowski, Henry, Jacobs, Labrecque, Valle, Williams, and Zaarour), 0 no, and 1 abstention (Regalado).

- Vice President

Motion by **Lee Williams** to appoint Laurie Jacobs to serve as Vice President, second by **Melanie Labrecque**, and appointed with 14 yes (Balderrama, Brandenburg, Bryant, Chan, D'Angelo, DiMeglio, Dixon, Garbowski, Henry, Labrecque, Regalado, Valle, Williams, and Zaarour), 0 no, and 1 abstention (Jacobs).

- Treasurer

Motion by **Laurie Jacobs** to appoint Melanie Labrecque to serve as Treasurer, second by **Robert Bryant**, and appointed with 15 yes (Balderrama, Brandenburg, Bryant, Chan, D'Angelo, DiMeglio, Dixon, Garbowski, Henry, Jacobs, Labrecque, Regalado, Valle, Williams, and Zaarour), 0 no, and 0 abstention.

- Secretary

Motion by **Robert Bryant** to appoint Cynthia Gonyea to serve as Secretary, second by **Dan Dixon**, and motion by **Monica Brandenburg** to appoint Monica Brandenburg to serve as Secretary, second by **Gwen Henry**, Cynthia Gonyea appointed with 10 votes (Bryant, D'Angelo, DiMeglio, Dixon, Jacobs, Labrecque, Regalado, Valle, Williams, and Zaarour), and Monica Brandenburg 4 votes (Balderrama, Brandenburg, Chan, and Henry), 0 no, and 1 abstention (Garbowski).

## 5. Executive Committee – Report – Ray Regalado

- a. Reminder: Retreat – July 14, 2018 from 9am until 2pm
- b. Reminder: Please fill out NWSPNC survey to develop response to Health, Education and Neighborhood Council Committee (City Council) Council File 18-0467

## 6. Public Official Reports:

- a. **Budget Representative/Advocate Report** – Melanie Labrecque
  - i. Annual Budget Day was Saturday, June 23, 2018 at City Hall. Ms. Labrecque gave a brief overview of some of the information she received at the event.
- b. **Councilman Joe Buscaino** – Ryan Ferguson – Not present
- c. **Port of Los Angeles** – Augie Bezmalinovich – Not present
- d. **Department of Neighborhood Empowerment** – Octaviano Rios, Neighborhood Council Advocate – Not present
- e. **Mayor Garcetti** Field Representative Manny Lopez – Not present
- f. **Assemblyman Patrick O'Donnell's Office** – Field Deputy Sarah Patterson – Not present
- g. **Congress Woman Nanette Barragan** – Field Representative, Morgan Roth – Not present
- h. **Senator Steven Bradford** – Field Representative Brenda Baker – Not present

## 7. First Responder's Report

- a. **LAPD Senior Lead Officer Monica Helper** – Not present
  - i. Officer Monica Helper's contact information: email [37443@lapd.online](mailto:37443@lapd.online), Cell phone 310-869-2067
- b. **CPAB** – Lee Williams
  - i. Gave a brief overview of information covered at the last meeting.
  - ii. The most discussed topic was the number of murders in the area and that the majority of them were not random, but targeted.

## 8. Presentations/Conversations – None scheduled

## 9. Public Comment on Non-Agenda Items

- a. Robin Aubie from AltaSea announced an open house on Saturday, July 28, 2018 starting at 10:00 am featuring Brain Theory and Ms. Ann Carpenter.
- b. Janet Grothe from Phillips 66 introduced Tim Seidel the new Refinery Manager.
- c. Pete Bermeister commented about a homeless encampment across the street from Target.
- d. Pete Bermeister wrote a letter to the Department of Recreation and Parks requesting information about funds that have been spent, how they have been spent, and how much funds are left for Harbor Highlands Park.
- e. Al Satler from the Torrance Refinery Action Alliance (TRAA), requested support from the board regarding phasing out the use of Hydrofluoric and Modified Hydrofluoric Acid at local refineries.
- f. Teresa Jurgens commented about an article in the Daily Breeze regard Buscaino's CD15 being a homelessness haven by using the CalTrans Park and Ride site right off the freeway.

## 10. Consent Calendar:

- a. Approval of June 11, 2018 minutes.
- b. Approve motion to amend Standing Rule number 8 to create a new paragraph "a" and re-lettering the remaining paragraphs accordingly. The new paragraph to read as follows: "a. In Board Election years, newly elected members shall be seated at the first meeting in July or the first meeting following certification of their election, whichever is later."

**Motion by Robert Bryant to approve the Consent Calendar as presented, second by Chris Valle, and passed with 15 yes (Balderrama, Brandenburg, Bryant, Chan, D'Angelo, DiMeglio, Dixon, Garbowski, Henry, Jacobs, Labrecque, Regalado, Valle, Williams, and Zaarour), 0 no, and 0 abstention.**

## 11. Committee Reports and Motions: Please go to [nwsanpedro.org](http://nwsanpedro.org) to view text for all motions.

- a. Planning and Land Use Report – Diana Nave/Lee Williams
  - i. Discuss and consider possible Community Impact Statement (CIS) for CF 17-1311, Public Works Infrastructure Study. PAGE 9 of agenda package.

Community Impact Statement

CF 17-1311:

In Favor if amended

The NWSPNC urges adoption of the Tier 2 and Tier 3 recommendations in the FUSE report (CAO 0220-05425-0000), adoption of the CAO's January 31, 2018 recommendations with regard to Tier 1, and adoption of the Bureau of Contract Administration's May 29, 2018 recommendations relative to improving utility trenches in the public right of way. Implementation of these proposed recommendations would result in better planning for the street and public right of way, better coordination of construction in, over, and below the public right of way, and better protection of our investment in streets. These recommendations should result in significant savings to the taxpayers while improving the condition of our streets and related services.

Addition: 311 online reporting of request tracking for funded and non-funded requests. This will give the public visibility into the number of requests made for items such as specific street repairs, tree trimming, etc. and whether they are scheduled and funded.

**Motion by Lee Williams to approve Community Impact Statement (CIS) for CF 17-1311, Public Works Infrastructure Study, second by Chris Valle, and passed with 14 yes (Balderrama, Brandenburg, Bryant, D'Angelo, DiMeglio, Dixon, Garbowski, Henry, Jacobs, Labrecque, Regalado, Valle, Williams, and Zaarour), 0 no, 0 abstention, and 1 out of room (Chan).**

- ii. Discuss and consider possible CIS for CF 17-1125 regarding Dockless Bike/Scooter Regulations and Oversight. PAGE 13 of agenda package.

**Motion by Lee Williams to approve Community Impact Statement (CIS) for CF 17-1125 regarding Dockless Bike/Scooter Regulations and Oversight, second by Gwen Henry, and passed with 13 yes (Balderrama, Brandenburg, Chan, DiMeglio, Dixon, Garbowski, Henry, Jacobs, Labrecque, Regalado, Valle, Williams, and Zaarour), 2 noes (Bryant and D'Angelo), 0 abstention.**

- iii. To view a written report of the last meeting please go to <http://nwsanpedro.org/minutes/>.

- b. Elections and By-Laws Committee Report – Update – Diana Nave – Please see PAGE 15 of the agenda package for the June 26, 2018 Committing Meeting notes.
- c. Community Issues Committee Report – Dan Dixon
  - i. There are not funds in the City Budget for maintenance of Harbor Highlands Park.
  - ii. To view a written report of the last meeting please go to <http://nwsanpedro.org/minutes/>.
- d. Port Committee Report – Phil Nicolay
  - i. Please see the Port Committee notes on PAGE 17 of the agenda package.
  - ii. To view a written report of the last meeting please go to <http://nwsanpedro.org/minutes/>.
- e. Sustainability Committee Report – Gwendolyn Henry – Please see PAGE 18 of the agenda package for the June 25, 2018 Committing Meeting notes.
  - i. Discuss and consider a motion regarding a letter to the Governing Board of the SCAQMD, requesting that the board again support a strong Rule 1410, which requires that hydrofluoric acid (HF) and modified hydrofluoric acid (MHF), be replaced with a safer alternative within four years, with monitoring and enforcement procedures put into place. Please see PAGE 27 of the agenda package.

RE: Rule 1410 for oil refineries

Dear Chairman Burke and the Governing Board: On August 9, 2018, the Northwest San Pedro Neighborhood Council voted ~~XX-X-X~~ to support a strong Rule 1410. Rule 1410 requires that hydrofluoric acid (HF) and modified hydrofluoric acid (MHF), which is currently used at two Los Angeles County refineries, to be replaced with a safer alternative within four years, with monitoring and enforcement procedures put into place.

The communities of Northwest San Pedro are within 3.3 miles of the Valero Wilmington Refinery, one of only two left in the state of California still using MHF, the other being the PBF Energy Torrance Refinery (previously ExxonMobil), which Northwest is within 6 miles of the facility.

We, the Northwest San Pedro Neighborhood Council, are in union with the Wilmington and Harbor Gateway North Neighborhood Councils and other area community groups in respectfully asking that you vote to protect the health, well-being and safety of our residents, business holders, and visitors to our area, as well as the ~~union workers and contracted laborers that work at the refineries~~ **workers and laborers**.

Sincerely,

Ray Regalado, President

On behalf of the Northwest San Pedro Neighborhood Council

CC:

Los Angeles Councilman Joe Buscaino - Council District 15, 200 N. Spring Street, Room 410, Los Angeles, CA 90012

Jacob Haik, Deputy Chief of Staff – CD 15

Ryan Ferguson, Field Deputy – CD 15

Dennis Gleason, Policy Director – CD 15

Alison Becker, Senior Advisor – CD 15

Nathan Holmes, Planning Deputy – CD 15

Janice Hahn, Supervisor, 4th District, LA County Board of Supervisors, 505 S. Centre, San Pedro, CA 90731 [FourthDistrict@bos.lacounty.gov](mailto:FourthDistrict@bos.lacounty.gov)

Los Angeles Mayor Eric Garcetti, 200 N. Spring Street, Room 303, Los Angeles, CA 90012

State Assemblymember Patrick O'Donnell - 70th District, 461 W. Sixth Street, Suite 209, San Pedro, CA 90731 [assemblymember.odonnell@assembly.ca.gov](mailto:assemblymember.odonnell@assembly.ca.gov)

State Senator Steven Bradford – 35th District, 302 W. 5th Street, Suite 203, San Pedro, CA 90731 [senator.bradford@senate.ca.gov](mailto:senator.bradford@senate.ca.gov)

Governor Jerry Brown, State Capitol, Suite 1173, Sacramento, CA 95814 [governor@governor.ca.gov](mailto:governor@governor.ca.gov)

The Honorable Nanette Barragan, United States Representative, 302 W. Fifth Street, Suite 201, San Pedro, CA 90731 cc Morgan.Roth@mail.house.gov The Honorable Ted Lieu, United States Representative, 5055 Wilshire Boulevard, Suite 310, Los Angeles, CA 90036 cc [Nicholas.Rodriguez@mail.house.gov](mailto:Nicholas.Rodriguez@mail.house.gov)

The Honorable Kamala D. Harris, United States Senator, 312 N. Spring Street, Suite 1748, Los Angeles, CA 90012 [kamala\\_harris@harris.senate.gov](mailto:kamala_harris@harris.senate.gov)

Neighborhood Council Sustainability Alliance,

Harbor Alliance of Neighborhood Councils,

Central San Pedro Neighborhood Council, 1840 S. Gaffey Street, Box 212, San Pedro, CA 90731

Coastal San Pedro Neighborhood Council, 1840 S. Gaffey Street, Box 34, San Pedro, CA 90731

Harbor City Neighborhood Council,

Harbor Gateway North Neighborhood Council,

Harbor Gateway South Neighborhood Council,

Wilmington Neighborhood Council, 544 N Avalon Blvd, Wilmington, CA 90744

David Petit, Senior Attorney, NRDC, 1314 2nd Street, San Monica, CA 90401 [mclinperrella@nrdc.org](mailto:mclinperrella@nrdc.org)

File name: Rule 1410 MHF Valero Wilmington & Torrance Refinery v.3

**Motion by Bron D'Angelo** to amend the motion to strike ~~.....'union workers and contracted laborers that work at the refineries.'~~ and replace with '**workers and laborers.**', second by **Gwen Henry**, and passed with 15 (Balderrama, Brandenburg, Bryant, Chan, D'Angelo, DiMeglio, Dixon, Garbowski, Henry, Jacobs, Labrecque, Regalado, Valle, Williams, and Zaarour), 0 no, and 0 abstention.

**Motion** from committee as amended passed with 15 (Balderrama, Brandenburg, Bryant, Chan, D'Angelo, DiMeglio, Dixon, Garbowski, Henry, Jacobs, Labrecque, Regalado, Valle, Williams, and Zaarour), 0 no, and 0 abstention.

- ii. Discuss and consider motion sending a letter to the Harbor Benefit Community Foundation (HCBF) requesting they commission and fund a comprehensive study which assesses, identifies and evaluates the risks posed to the Port of LA, San Pedro, Wilmington, and other nearby communities through which Liquid Propane, Butane and other hazardous materials are transported to and from facilities by Port-owned and off-Port rail lines. Please see PAGE 25 of the agenda package.

Motion from committee passed with 14 (Balderrama, Brandenburg, Bryant, Chan, D'Angelo, DiMeglio, Garbowski, Henry, Jacobs, Labrecque, Regalado, Valle, Williams, and Zaarour), 0 no, and 1 abstention (Dixon).

- iii. Discuss and consider motion to approve participation in EcoFest 2018 at Deane Dana Friendship Park & Nature Center on Saturday, September 29, 2018 of which there will be no funding requests for this item. Please see PAGE 24 of the agenda package.

Motion from committee passed with 15 (Balderrama, Brandenburg, Bryant, Chan, D'Angelo, DiMeglio, Dixon, Garbowski, Henry, Jacobs, Labrecque, Regalado, Valle, Williams, and Zaarour), 0 no, and 0 abstention.

- iv. Discuss and consider motion to approve the use of Board-funded Sustainability Committee related promotional items (distribute seed balls) and gain permission from the board to use paper materials funded by the Board to promote the Sustainability Committee, recruit potential members, promote City of Los Angeles Sustainability related topics and (if board-approved) Sustainability events & activities at Youth & Outreach's pre-approved Music By The Sea on Sunday, July 29th, 2018. – ITEM NOT CONSIDERED
- v. To view a written report of the latest meeting please go to <http://nwsanpedro.org/minutes/>.
- f. Youth and Outreach Committee Report – Laurie Jacobs
  - i. Discuss and consider motion to produce three print newsletters during FY2018/2019. – ITEM NOT CONSIDERED
  - ii. Need volunteers to staff the booth at Music by the Sea Sundays in July from 12:00 to 5:00 pm.
  - iii. To view the full written report of the latest meeting please go to [http://nwsanpedro.org/minutes](http://nwsanpedro.org/minutes/).
- g. Public Safety Committee Report – Melanie Labrecque
  - i. Please see PAGE 33 of the agenda package for the July 3, 2018 Committing Meeting notes.
  - ii. Gave a brief overview of crime stats for the area.
  - iii. The Senior Lead Officer is not responding to calls or emails.
- h. Budget and Finance – Melanie Labrecque, Treasurer
  - i. Propose motion to approve MER for June 2018.

Motion by **Robert Bryant** to approve MER for June 2018, second by **Gwen Henry**, and passed with 12 yes (Bryant, Chan, D'Angelo, DiMeglio, Dixon, Garbowski, Henry, Jacobs, Labrecque, Regalado, Valle, and Williams), 1 no (Brandenber), 0 abstention, 1 ineligible (Zaarour), and 1 out of room (Balderrama).
  - ii. Propose motion to approve budget through June 2018.

Motion by **Robert Bryant** to approve budget through June 2018, second by **Gwen Henry**, and passed with 14 yes (Balderrama, Brandenber, Bryant, Chan, D'Angelo, DiMeglio, Dixon, Garbowski, Henry, Jacobs, Labrecque, Regalado, Valle, and Williams), 0 no, 0 abstention, and 1 ineligible (Zaarour).
  - iii. Propose motion to approve preliminary budget for FY 2018/2019.

Motion by **Robert Bryant** to approve preliminary budget for FY 2018/2019, second by **Mary Chan**, and passed with 14 yes (Balderrama, Brandenber, Bryant, Chan, D'Angelo, DiMeglio, Dixon, Garbowski, Henry, Jacobs, Labrecque, Regalado, Valle, and Williams), 0 no, 0 abstention, and 1 ineligible (Zaarour).
  - iv. Propose motion to approve Northwest San Pedro Neighborhood Council inventory for FY 2018/2019.

Motion by **Lee Williams** to approve and certify that the NWSPNC inventory list is complete, containing all items in possession of NWSPNC as reported to EmpowerLA during Fiscal Year 2017-18, second by **Gwen Henry**, and passed with 14 yes (Balderrama, Brandenber, Bryant, Chan, D'Angelo, DiMeglio, Dixon, Garbowski, Henry, Jacobs, Labrecque, Regalado, Valle, and Williams), 0 no, and 1 abstention (Zaarour).
  - v. Appoint Melanie Labrecque as Debit Card holder  

Motion by **Laurie Jacobs** to appoint Melanie Labrecque as Debit Card holder, second by **Gwen Henry**, and passed with 15 (Balderrama, Brandenburg, Bryant, Chan, D'Angelo, DiMeglio, Dixon, Garbowski, Henry, Jacobs, Labrecque, Regalado, Valle, Williams, and Zaarour), 0 no, and 0 abstention.
  - vi. Appoint 2<sup>nd</sup> signer  

Motion by **Melanie Labrecque** to appoint Robert Bryant as Second Signer, second by **Laurie Jacobs**, and passed with 14 (Balderrama, Brandenburg, Chan, D'Angelo, DiMeglio, Dixon,



Garbowski, Henry, Jacobs, Labrecque, Regalado, Valle, Williams, and Zaarour), 0 no, and 1 abstention (Bryant).

vii. Appoint alternate 2<sup>nd</sup> signer

Motion by **Melanie Labrecque** to appoint Chris Valle as Alternate Second Signer, second by **Robert Bryant**, and passed with 14 (Balderrama, Brandenberg, Bryant, Chan, D'Angelo, DiMeglio, Dixon, Garbowski, Henry, Labrecque, Regalado, Valle, Williams, and Zaarour), 0 no, 0 abstention, and 1 out of room (Jacobs).

**12. Harbor Alliance of Neighborhood Councils (HANC) Board of Neighborhood Commissioners (BONC) Report** – Ray Regalado – There was no meeting in July.

**13. Other Reports**

a. Homelessness Liaison Meeting – Laurie Jacobs

i. Review of recent meetings regarding homelessness-Citywide and CD 15

I. Mrs. Jacobs Has been attending many, many, meetings on the issue of homelessness.

II. Please see PAGE 30 of the agenda package for the July 2018 Homelessness Report.

b. Animal Shelter Liaison report – Darlene Zavalney – Resigned

c. FilmLA Liaison Report – Lee Williams – No new information

d. Public Works – Chris Valle – No new information

e. City Attorney – Pat Nave – Not present

f. LA Department of Water and Power – Dan Dixon – No new information

**14. Announcements/Future Agenda Items** – None

**15. Adjournment:** The meeting was adjourned at 8:50 pm. The next meeting will be August 13, 2018 at 6:00 pm.

Respectfully submitted,  
Sheryl Akerblom for NWSPNC