



**Northwest San Pedro Neighborhood Council  
Budget and Finance Committee Report  
Meeting at Taxco  
29050 S. Western Ave, San Pedro California 90731  
Wednesday May 2, 2018 – 5:00 to 6:00 PM**

**Committee Member Attendees:** Melanie Labrecque. Chris Valle and Cynthia Gonyea  
and Bob Bryant **GUEST:** Laurie Jacobs

**Public Comment:** None

**Review any New Invoices:** MAILROOM AND REED PRINTING

**Agenda Item: Review and requests for Money:**

Outreach 1: Request for Money: \$250 for retractable sign for our position on no plastic water bottles.

Outreach 2: Request for \$750 for water bottles for events.

Outreach 3: Request for \$1000 for Cabrillo Beach fireworks sponsorship.

Outreach 4: Request for \$150 for face paint supplies.

Sustainability 1: Request for \$90.00 to purchase acrylic 4 tier holders and Tape with dispenser.

Sustainability 2: Request for \$120.00 for Sustainability Booth supplies for Election event.

Budget and Finance 1: Request for 5 Reams (boxes) of paper to replenish our Virtual office paper for printing packets and other printing.

Budget and Finance 2: Request for moving \$606.95 from pathways to unallocated funds.

Budget and Finance 3: Increase Elections Newsletter by \$25.00 for total of \$3,925.00 to cover increase in postage

**Board Member Reimbursements:**

Sustainability 1: Request to reimburse Gwen Henry for \$7.65 For Earth Day Purchases.

Sustainability 2: Request to reimburse Gwen Henry for \$28.12for Nature reservist event.

**Budget Motions:**

1. Recommend motion to approve Budget through April 2018. Moved Bob 2<sup>nd</sup> Chris (4-0)

2. Recommend motion to approve moving \$606.95 from Pathways to Unallocated funds. Moved Cynthia 2<sup>nd</sup> Chris (4-0)

3. Recommend motion to approve increasing newsletter amount for elections to \$3925.00 an increase in \$25 due to the increase in postage costs. Moved Bob 2<sup>nd</sup> Chris (4-0)

4. Recommend motion to approve \$100 for 5 boxes (reams) paper for NWSPNC printing of packets for Virtual Office (Mail Room) and to be added to the \$50 already allocated on budget. Moved Bob 2<sup>nd</sup> Melanie (4-0)

5. Recommend motion to approve \$750 for water bottles for Outreach to replenish stock. Moved Cynthia 2<sup>nd</sup> Chris (4-0)

6. Recommend motion to approve \$1000 for Sponsorship of Cabrillo Beach Boosters Fireworks. Moved Bob 2<sup>nd</sup> Chris (4-0)

7. Recommend motion to approve \$250 for retractable banner about our commitment to no plastic water bottles to have at all events and meetings. Moved Cynthia 2<sup>nd</sup> Bob (4-0)

8. Recommend motion to approve \$150 for face painting supplies to be purchased at ONE location (Amazon) and credit card needs to be utilized. Moved Chris 2<sup>nd</sup> Cynthia(4-0)

9. Recommend motion to approve to reimburse board member Gwen Henry for Earth Day \$ 7.67. Moved Bob 2<sup>nd</sup> Chris(4-0)

10. Recommend motion to approve to reimburse board member Gwen Henry for Earth Day \$27.88 Moved Bob 2<sup>nd</sup> Chris(4-0)

12. Recommend motion to approve \$90 for 4 tier plastic signs, packing tape, and dispenser for Sustainability events. Credit Card must be used and NO REIMBURSEMENTS. Moved Bob 2<sup>nd</sup> Chris(4-0)

13. Recommend motion to approve \$120 for Sustainability supplies for booth at Elections. Credit Card must be used and NO REIMBURSEMENTS Moved Bob 2<sup>nd</sup> Chris(4-0)

14. Recommend motion to approve that if any of these motions fail to be passed by the board that the money is given to Budget Advocates and Congress. Moved Bob 2<sup>nd</sup> Cynthia(3-0)

**Agenda Item 8: Discuss possible motion for letter to be sent to BONC Concerning Credit Card (2 Authorized people) and also communication concerning City Clerk office and inability to give reason why funding is denied.**

**1. Motion to approve writing a letter BONC with the recommendations of TWO authorized users for credit card, one being the current Treasurer.**

**2. Motion will for letter to also include concerns about City Clerks office and their inconsistency and inability to provide detailed information when funding is denied. Moved Bob 2<sup>nd</sup> Cynthia (3-0)**

**Next Meeting: Wednesday, June 11, 2018**

**TAXCO, 29050 S. Western Ave. 5:00 PM**