

NORTHWEST SAN PEDRO NEIGHBORHOOD COUNCIL
NOW ACCEPTING FUNDING APPLICATIONS FOR
NPG'S FOR BENEFIT OF NORTHWEST SAN PEDRO AREA

Requirements

The Northwest San Pedro Neighborhood Council is pleased to announce the release of grant applications to fund youth based projects within the community of San Pedro. There is approximately \$2,000 available for this initiative with a \$1,000 maximum per grant. Applicants must be a 501c-3 non-profit or a PUBLIC school. Priority will be given to projects within Northwest San Pedro. **Applications must be received no later than February 28, 2017** and the decisions will be announced in March 2017.

Application Process

1. Individuals/Organizations interested in applying for these funds should review the above stated requirements to determine if your proposal meets them.
2. Prepare a brief proposal (2 to 3 pages) providing the following information:
 - a. Name and contact information of person submitting proposal. Include phone number, email address and physical address.
 - b. Describe the project to be considered. Where it will take place and how will it benefit the community of Northwest San Pedro.
 - c. What is the time frame? When will the project begin and end?
 - d. Provide a detailed budget – the total amount requested and a breakdown of what the funds will be used for (be as specific as possible). Are there other funds needed to complete the project? If so, where will you get them?
3. Obtain a cover letter on sponsoring organization's letterhead with their Federal Tax Identification Number, contact name, business address, e-mail address and phone number and a commitment to be responsible for receiving and administering the funds.
4. Submit a formal Application for Neighborhood Purposes Grant including proof of 501c 3 or Public-School status and Business Tax Registration Certificated (BRTC). Public Schools need to have School principal fill out form, no one else can. Those forms can be found online at <https://clerk.lacity.org/neighborhood-council-funding/documents-and-forms>.
5. Submit the proposal and cover letter by e-mail to robertjaybryant@aol.com or by mail to: Budget and Finance Committee, 638 S. Beacon Street, San Pedro, CA 90731
6. If selected as a finalist, you may be asked to present your program to the committee that will make the recommendations to the NWSPNC Board.
7. If chosen you may be requested to present your project at the full Board of Directors meeting after completion.

E-mail questions to: robertjaybryant@aol.com. Please include your phone number.