Northwest San Pedro Neighborhood Council
Public Safety Committee Meeting Minutes
December 17, 2019 5:30pm – 7:30 pm
Peck Park Rec Center (Art Room)
560 N Western Ave, San Pedro, CA 90732

Attendance: Melanie Labrecque, Cynthia Gonyea, John Barbera Guests: Noemi Navar,

PUBLIC SAFETY

1) Discussion Letter to Depart of Los Angeles Rec and Park regarding Harbor Highlands park. Motion was made by Cynthia and Moved by John (Unanimous Vote).

ADHOC COMMITTEE
Assignments to add to spread sheet:

- Cynthia in charge of food for volunteers and staff in community room
- Bob Bryant – MC
- Monica – Parking lot Supervisor of logistics and volunteers for parking guidance

Timeline:

- January 13, 2020 Board meeting submit all items for event approval.
- Immediately after approval, submit to City Clerk for approval. Need 30 days.
- March 1-15, 2020 Put printed items up and flyers out. 3 weeks before event everything should be up and posted.
- Invites need to go out immediately after revision is approved. Melanie will send out after Jan 4, 2020 Meeting.

Advertising: 2,000 flyers printed and 1,000 Maps and Itinerary of Day

- Local schools and business as well as posting purposes
- Stack of flyers for Bogdanovich and Deanne Dana park
- **Deadline is February 1, 2020 (Gwen) and Passed out by March 1, 2020**

Printing for Day of Event

- **Posters 20 x 30 (10)**
  - 5 Event Schedules and locations
  - 5 Location Maps
  - **Deadline is February 1, 2020 (Gwen) and Passed out by March 1, 2020**

- **Flyers**
  - 1,000 front and back flyers with map on one side of locations and presentations on other side.
  - **500 Nature City Challenge Flyers (Deane Dana will have to print these)**

- Directional signs
- Repurposed lawn signs from Wild fest and Eco fest. (We will need construction paper, adhesive spray and packing tape.)

Next Meeting January 16, 2020, 5:30 PM, Peck Park Community Center (Art Room), San Pedro California 90731